

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 02-06-18-13

An ordinance appropriating for all town purposes for Orland Township, Cook County, Illinois, for the fiscal year beginning April 1, 2013 and ending March 31, 2014.

BE IT ORDAINED by the Board of Trustees of Orland Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Orland Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2013 and ending March 31, 2014.

SECTION 2: That the following budget, attached hereto, and incorporated by reference, containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund Social Security Fund
Audit Fund General Assistance Fund
Insurance Fund _____
IMRF Fund _____

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2013, and ending March 31, 2014 by fund shall be as follows:

1	General Town Fund	<u>2,277,984</u>
11	Audit Fund	<u>11,250</u>
12	Insurance Fund	<u>59,000</u>
13	Illinois Municipal Retirement Fund (IMRF)	<u>116,195</u>
14	Social Security Fund	<u>86,249</u>
15	General Assistance Fund	<u>242,350</u>
	<u> </u> Fund	<u>0</u>
TOTAL APPROPRIATIONS:		<u>2,793,028</u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million, Seven Hundred Ninety Three Thousand Twenty Eight Dollars for the fiscal year beginning April 1, 2013 and ending March 31, 2014.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with

General Town Fund

2	<u>BEGINNING BALANCE 4/1/2013</u>	<u>3,696,636</u>
3		2013-14
4	<u>REVENUES:</u>	<u>BUDGETED</u>
5	01 3010 Property Tax(& other fund levies)	2,050,000
6	01 3020 Replacement Tax	13,000
7	01 3100 Interest Income	5,000
8	50 3060 Vehicle Stickers	-
9	50 3072 Loan Proceeds	-
10	50 3148 Recycling Revenue	7,500
11	50 3175 Miscellaneous Revenues	15,000
12	50 3600 Rent - Office	-
13	53 3110 Youth Services	50,000
14	55 3035 Senior Transportation Fees	32,000
15	55 3130 Senior Activities	150,000
16	56 3140 Physical Fees	3,000
17	56 3141 Health Activities	13,000
18	56 3142 Dental Fees	30,000
19	56 3143 Vision Fees	6,000
20	56 3144 Immunization	20,000
21	56 3145 Flu Shot Program	10,000
22	56 3147 Podiatry Fees	2,000
23	56 3148 Cholesterol Screening Program	3,500
24	80 3045 Holiday Donations	8,000
25	80 3050 Food Pantry	25,000
26	Total Revenues	<u>2,443,000</u>
27		
28	<u>TOTAL FUNDS AVAILABLE</u>	<u>6,139,636</u>
29		
30	<u>EXPENDITURES:</u>	<u>APPROPRIATION</u>
31	General Administration	1,081,622
32	Assessor	145,292
33	Youth Services	132,640
34	Senior Transportation	295,141
35	Senior Services	252,674
36	Health Services	199,319
37	Supervisor & Trustees	51,300
38	Clerk	14,850
39	Road & Bridge	19,400
40	Food Pantry	85,746
41	Other Fund Expenditures	272,694
42	Sr. Citizen Outreach Grant	-
43	Total Expenditures	<u>2,550,678</u>
44	Contingencies	-
45		
46	<u>Ending Balance 3/31/2014</u>	<u>3,588,958</u>
47	Administration	<u>APPROPRIATION</u>

48	50	Expenses: Personnel	
49		4057 Administrator	75,000
50		4058 Asst. Executive Administrator	55,000
51		4059 Administrative Assistant	36,224
52		4060 Operations Coordinator	35,400
53		4100 Part Time Summer Help	25,200
54		4056 Project/Program Coordinator	33,048
55		4403 Employees Med/Life Insur.	35,000
56		SubTotal Personnel	294,872
57			
58		Expenses: Contractual Services	
59		5001 Maintenance Building	25,000
60		5003 Maintenance Equipment	15,000
61		5005 Landscape Service/Snow Removal	-
62		5021 Bank Service	4,000
63		5022 Meeting Expenses	-
64		5023 Telephone	11,000
65		5025 Bonding/Notary Public	500
66		5026 Utilities	25,000
67		5027 Equipment Lease	6,000
68		5029 Travel Expenses	250
69		5030 Janitor Services	18,000
70		5031 Training	-
71		5032 Postage	35,000
72		5033 Refuse Service	2,500
73		5034 Printing & Legal Notices	50,000
74		5037 Attorney/Legal	30,000
75		5038 Other Prof Services	30,000
76		5043 Dues/Subscriptions	4,500
77		5047 Security Alarm System	2,000
78		5048 Payroll Service	4,000
79		5070 Park Maintenance	4,000
80		5099 Scheduled Activities	20,000
81		5299 Other Program Activity	15,000
82		5399 Community Org Supp	3,000
83		5845 Open Space/Retention Mowing	2,000
84		5847 Vehicle Stickers	-
85		5848 Accounting	15,000
86		5849 Cook County Hire Back	15,000
87		5851 Computer Servicing	7,500
88		5852 Web Site Maintenance	-
89		5880 Ad Book Expense	500
90		Subtotal Contractual Services	344,750
91			
92		Expenses: Commodities	
93		6045 Holiday Expense	2,000
94		6465 Office Supplies	5,000

95	6466 Promotional Items	15,000
96	6467 Building Maint. Supplies	-
97	6468 Operating Supplies	15,000
98	6470 Equipment Maint Supplies	-
99	6471 Books/Pamphlet/Literature	-
100	Subtotal Commodities	37,000
101		
102	Expenses: Other	
103	8480 Misc Expense	5,000
104	8475 Interest	-
105	Subtotal Other	5,000
106		
107	Capital Outlay	
108	9473 Technology Improvements	20,000
109	9490 Park Improvements	200,000
110	9492 Parking Lot Repairs	150,000
111	9494 Equipment	15,000
112	9495 Furniture/Fixtures	15,000
113	9496 Other/Misc Items	-
114	Subtotal Capital Outlay	400,000
115	Administration	1,081,622
116	Assessor	APPROPRIATION
117	51 Expenses: Personnel	
118	4001 Elec Official	16,200
119	4002 Chief Deputy Assessor	45,872
120	4003 Deputy Assessor	34,415
121	4099 Other Personnel	12,000
122	4403 Employee's Med/Life Ins	25,000
123	Subtotal Personnel	133,487
124		
125	Expense Contractual Services	
126	5003 Maintenance Equipment	950
127	5025 Bonding / Notary	55
128	5029 Travel Expenses	1,225
129	5031 Training Expenses	1,500
130	5032 Postage	1,000
131	5034 Printing & Legal Notices	3,000
132	5038 Other Prof. Services	1,000
133	5043 Dues/Subscriptions	1,075
134	5046 Rent: Other	650
135	Subtotal Contractual Services	10,455
136		
137	Expenses Commodities	
138	6465 Office Supplies	150
139	6468 Operating Supplies	200
140	Subtotal Commodities	350
141		

142		Capital Outlay	
143	9494	Equipment	500
144	9495	Furniture/Fixtures	500
145		Subtotal Capital Outlay	1,000
146			
147		Assessor	145,292
148			
149	Youth Services		APPROPRIATION
150	53	Expenses Personnel	
151	4052	Clinical Director	58,240
152	4053	Part Time Counselor	40,600
153	4080	Counselor/Community Outreach	-
154	4081	P/T Counselor/Prevention Coord.	13,900
155	4403	Employee's Med/Life Ins.	6,000
156		Subtotal Personnel	118,740
157			
158		Expenses: Contractual Services	
159	5003	Maintenance: Equipment	-
160	5029	Travel Expenses	300
161	5031	Training Expenses	500
162	5032	Postage	-
163	5034	Printing & Legal Notices	4,000
164	5038	Other Prof. Services	5,000
165	5043	Dues/Subscriptions	250
166	5099	Scheduled Activity	3,000
167	5299	Other Prog. Activity	-
168		Subtotal Contractual Services	13,050
169			
170		Commodities	
171	6465	Office Supplies	100
172	6468	Operating Supplies	500
173	6470	Equipment Maintenance	-
174	6471	Books/Pamphlet/Literature	250
175		Subtotal Commodities	850
176			
177		Capital Outlay	
178	9494	Equipment	-
179	9495	Furniture	-
180	9496	Other/ Misc Items	-
181		Subtotal Capital Outlay	-
182			
183		Youth Services	132,640
184			
185			
186	Senior Transportation		
187	54	Expenses: Personnel	
188	4025	Trans Disp/Scheduler	35,141

189	4026 Trans. Drivers F/T	-
190	4055 Trans. Drivers P/T	162,000
191	4403 Medical & Life Insurance	6,000
192	Subtotal Personnel	<u>203,141</u>
193		
194	Expenses: Contractual services	
195	5002 Maintenance: Vehicles	13,000
196	5023 Telephone/Radios	4,000
197	5032 Postage	-
198	Subtotal Contractual Services	<u>17,000</u>
199		
200	Expenses: Commodities	
201	6466 Gas & Oil	25,000
202	Subtotal Commodities	<u>25,000</u>
203		
204	Expenses: Capital Outlay	
205	9493 Vehicles	50,000
206	Subtotal Capital Outlay	<u>50,000</u>
207		
208	Senior Transportation	<u>295,141</u>
209		
210	Senior Services	<u>APPROPRIATION</u>
211	55 Expenses: Personnel	
212	4023 Services Co-Ord.	34,598
213	4024 Services Asst.	29,376
214	4123 Activity Assistant	20,000
215	4403 Medical & Life Ins	-
216	Subtotal Personnel	<u>83,974</u>
217		
218	Expenses: Contractual Services	
219	5003 Maintenance: Equipment	-
220	5029 Travel expenses	400
221	5031 Training	500
222	5032 Postage	-
223	5034 Printing & Legal Notices	7,500
224	5038 Other Prof. Serv.	-
225	5043 Dues/Subscriptions	300
226	5099 Scheduled Activities	155,000
227	5299 Other Prog/Activities	2,000
228	5300 Arthritis Foundation Programs	-
229	5399 Community Org. Support	500
230	Subtotal Contractual Services	<u>166,200</u>
231		
232	Expenses Commodities	
233	6465 Office Supplies	-
234	6466 Gas & Oil	-
235	6468 Operating Supplies	2,500

236	8480 Misc / Petty Cash	-
237	Subtotal Commodities	2,500
238		
239	Capital Outlay	
240	9472 Sr. Act. Center Improvements	-
241	9493 Vehicles	-
242	9495 Furniture/Fixtures	-
243	9496 Other/Misc Items	-
244	Subtotal Capital Outlay	-
245		
246	Senior Services	252,674
247		
248	Health Services	APPROPRIATION
249	56 Expenses: Personnel	
250	4023 Services Co-Ord	39,657
251	4024 Services Asst.	29,712
252	4403 Employee's Med/Life Ins	9,000
253	Subtotal: Personnel	78,369
254		
255	Expenses: Contractual Services	
256	5029 Travel	200
257	5031 Training Expenses	250
258	5032 Postage	-
259	5034 Printing & Legal Notices	5,000
260	5038 Other Prof. Services	2,500
261	5043 Dues/Subscriptions	-
262	5099 Scheduled Activities	3,000
263	5299 Other Program Activities	2,000
264	5601 Physical/Hearing	2,000
265	5602 Immunization	35,000
266	5603 Dental	31,000
267	5604 Vision	8,000
268	5605 Flu Shot Program	15,000
269	5606 CPR	-
270	5607 Podiatry	2,500
271	5608 Cholesterol Screening Program	3,000
272	Subtotal Contractual Services	109,450
273		
274	Expense Commodities	
275	6464 Health Supplies	10,000
276	6465 Office Supplies	500
277	6468 Operating Supplies	1,000
278	6469 GRG Expenses	-
279	6471 Books/Pamphlet/Literature	-
280	Subtotal Commodities	11,500
281		
282	Capital Outlay	

283	9494 Equipment	-
284	9495 Furniture/Fixtures	-
285	Subtotal Capital Outlay	-
286		
287	Health Services	199,319
288		
289		
290		
291	Supervisor & Trustees	APPROPRIATION
292	Expenses: Personnel	
293 57	4001 Supervisor	22,100
294 58	4001 Trustees	29,200
295	Salaries: Sup & Trustees	51,300
296		
297	Clerk	
298	Expenses: Personnel	
299 59	4001 Salaries: Elected Officials	14,850
300	Subtotal Personnel	14,850
301		
302	Clerk	14,850
303		
304	Road & Bridge	
305	Expenses: Personnel	
306 62	4001 Salaries: Elected Officials	19,400
307	4026 Salaries: Treas. Rd/Bridge*	-
308	Road & Bridge Personnel	19,400
309		
310	Total Elected Officials	85,550
311		
312		
313		APPROPRIATION
314 77	3025 Grant: Sr. Citizen Outreach	-
315	Total Sr. Citizen Outreach	-
316		
317		
318		
319		-
320		
321	Food Pantry	APPROPRIATION
322	Expenses: Personnel	
323 80	4058 Coordinator	41,796
324	4403 Employee's Med/Life Ins	-
325	Sub Total Personnel	41,796
326		
327	Expenses: Contractual Services	
328	5032 Postage	1,000
329	5034 Printing & Legal Notices	3,000

330	5038 Other Professional Services	-
331	Sub Total Contractual Services	4,000
332		
333	Expenses: Commodities	
334	6045 Holiday Pantry	2,000
335	6050 Food Pantry	30,000
336	6055 School Supply Program	7,000
337	6056 Post Office Food Drive	200
338	6465 Office Supplies	250
339	6468 Operating Supplies	500
340	9496 Other / Misc. Items	-
341	Subtotal Commodities	39,950
342		
343	Food Pantry	85,746

346 **AUDIT FUND**

APPROPRIATION

348		
349	BEGINNING BALANCE 4/1/2013	-
350		
351	REVENUES	
352	Property Tax	11,250
353	Interest Income	-
354	Total Revenues	11,250
355		
356	TOTAL FUNDS AVAILABLE	
357		11,250
358	CONTRACTUAL SERVICES	
359	5035 Accounting Audit Services	11,250
360		
361	Ending Balance 3/31/2014	
362		-

364 **INSURANCE FUND**

366		
367	BEGINNING BALANCE 4/1/2013	-
368		
369	REVENUES	
370	Property Tax	59,000
371	Interest Income	-
372	Total Revenues	59,000
373		
374	TOTAL FUNDS AVAILABLE	
375		59,000
376	EXPENDITURES	

377			
378	PERSONNEL		
379	5015 Workers Compensation	24,000	
380	Subtotal Personnel	<u>24,000</u>	
381			
382	CONTRACTUAL SERVICES		
383	5017 Liability Insurance	35,000	
384	Subtotal Contractual Services	<u>35,000</u>	
385			
386	TOTAL EXPENDITURES	<u><u>59,000</u></u>	
387			
388	Ending Balance 3/31/2014		
389	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>		<u><u>-</u></u>
390			
391			
392	BEGINNING BALANCE 4/1/2013		
393			-
394	REVENUES		
395	Property Tax	116,195	
396	Interest Income	-	
397	Total Revenues	<u>116,195</u>	
398			
399	<u>TOTAL FUNDS AVAILABLE</u>		<u><u>116,195</u></u>
400			
401	EXPENDITURES		
402	PERSONNEL		
403	5014 Retirement Contribution	<u>116,195</u>	
404			
405	Ending Balance 3/31/2014		
406			-
407			
408	<u>SOCIAL SECURITY FUND</u>		
409			
410			
411			
412	BEGINNING BALANCE 4/1/2013		
413			-
414	REVENUES		
415	Property Tax	86,249	
416	Interest Income	-	
417	Total Revenues	<u>86,249</u>	
418			
419	<u>TOTAL FUNDS AVAILABLE</u>		<u><u>86,249</u></u>
420			
421			
422	EXPENDITURES		
423	PERSONNEL		

424	5013 Social Security & Medicare	86,249	
425			
426			
427	Ending Balance 3/31/2014		
428			-
429			-----
430			
431			
432			
433	<u>General Assistance Fund</u>		
434			
435	<u>BEGINNING BALANCE 4/1/2013</u>		<u>157,538</u>
436			
437	REVENUES:		2012-13
438			<u>BUDGETED</u>
438	3010 Property Tax	230,000	
439	3100 Interest Income	100	
440	3175 Other Miscellaneous Income	3,000	
441	Total Revenues	233,100	
442			
443	TOTAL FUNDS AVAILABLE		<u>390,638</u>
444			
445	<u>EXPENDITURES:</u>		
446	Administration		
447	Personnel	25,000	
448	Contractual Services	10,000	
449	Commodities	100	
450	Capital Outlay	-	
451	Total Administration	35,100	
452			
453	Home Relief		
454	Contractual Services	193,250	
455	Commodities	14,000	
456	Total Home Relief	207,250	
457			
458			
459	Total Appropriations	242,350	
460			
461	<u>Ending Balance 3/31/2014</u>		<u>148,288</u>
462			
463			
464	Administration		
465	Expenses: Personnel		<u>APPROPRIATION</u>
466	4057 Caseworker Salaries	25,000	

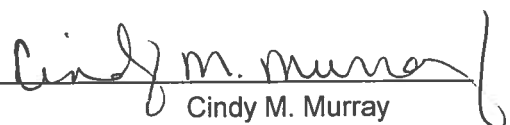
467		Personnel	25,000
468			
469		Expenses: Contractual Services	
470	5017	Liability Insurance	2,200
471	5029	Travel	500
472	5031	Training	500
473	5032	Postage	50
474	5034	Printing & Legal Notices	-
475	5035	Audit	3,750
476	5037	Legal Services	1,500
477	5043	Dues & Subscriptions	-
478	5046	Rent	-
479	5848	Accounting Services	1,500
480		Contractual Services	10,000
481			
482		Expenses: Commodities	
483	6465	Office Supplies	-
484	6468	Operating Supplies	100
485	6471	Books, Pamphlets, & Literature	-
486	9496	Other Miscellaneous Items	-
487		Commodities	100
488			
489	9494	Capital Outlay-Equipment	-
490			
491		Total Administration	35,100
492			
493			
494	Home Relief	APPROPRIATION	
495		Expenses: Contractual Services	
496	7445	Community Outreach Program	-
497	7446	Indigent Medical Assistance	-
498	7447	Catastrophic Insurance	4,250
499	7448	Physicians	-
500	7449	Hospital (In-patient)	-
501	7550	Hospital (Out-patient)	-
502	7452	Dental Care	-
503	7453	Other Medical Care	1,500
504	7454	Gas (Heat & Cooking)	12,500
505	7455	Utility Payments	35,000
506	7456	Mortgage Assistance	50,000
507	7457	Shelter	15,000
508	7474	Rent Assistance	75,000
509	7476	Job Fair	-

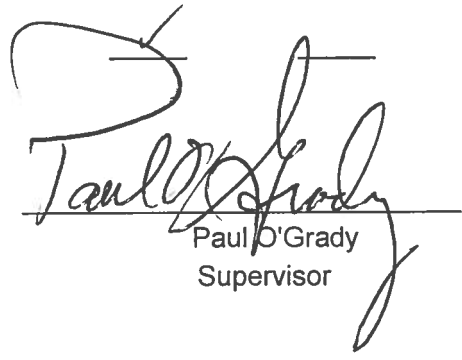
510	7477 Job Training	-
511	7478 Computers for Job Training	-
512	7479 Job Training Instructor	-
513	Contractual Services	193,250
514		
515	Expenses: Commodities	
516	7470 Food	5,000
517	7472 Personal Incidentals	2,500
518	7473 Household Incidentals	3,500
519	7475 Fuel (transportation - gas)	3,000
520	7451 Pharmaceuticals	-
521	Commodities	14,000
522		
523	Total Home Relief	207,250
524		

the County Clerk within 30 days after adoption.

ADOPTED this 18th day of June, 2013 pursuant to a roll call vote by the Board of Trustees of Orland Township, Cook County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>Paul O'Grady</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Maria Sanfilippo</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Jacob Vandenberg</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Antonio Rubino</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Patrick Feldner</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


Cindy M. Murray
Town Clerk


Paul O'Grady
Supervisor

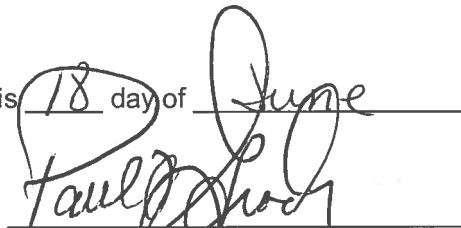
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Orland Township, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 18 day of June, 2013.



Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 2013.

County Clerk

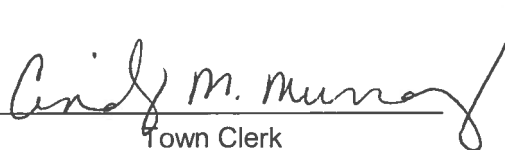
CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Orland Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2013 and ending March 31, 2014 as adopted this 18th day of June, 2013.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 18th day of June, 2013.



Town Clerk

Filed this _____ day of _____, 2013

County Clerk