

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 02-06-16-09

An ordinance appropriating for all town purposes for Orland Township, Cook County, Illinois, for the fiscal year beginning April 1, 2009 and ending March 31, 2010.

BE IT ORDAINED by the Board of Trustees of Orland Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Orland Township, be and the same are hereby appropriated for the town purposes of Orland Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2009 and ending March 31, 2010.

SECTION 2: That the following budget, attached hereto, and incorporated by reference, containing an estimate of revenues and expenditures is hereby adopted for the following funds,

- General Town Fund Social Security Fund
- Audit Fund General Assistance Fund
- Insurance Fund _____
- IMRF Fund _____

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2009, and ending March 31, 2010 by fund shall be as follows:

1	General Town Fund	<u>2,863,791</u>
11	Audit Fund	<u>7,500</u>
12	Insurance Fund	<u>121,500</u>
13	Illinois Municipal Retirement Fund (IMRF)	<u>54,000</u>
14	Social Security Fund	<u>65,000</u>
15	General Assistance Fund	<u>416,200</u>
	<u> </u> Fund	<u>0</u>

TOTAL APPROPRIATIONS: 3,527,991

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of three million, five hundred twenty seven thousand, nine hundred ninety-one dollars (\$3,527,991.00) for the fiscal year beginning April 1, 2009 and ending March 31, 2010.

General Town Fund

2	<u>BEGINNING BALANCE 4/1/2009</u>	<u>1,623,737</u>
3		
4	REVENUES:	<u>2009 - 2010</u> <u>BUDGETED</u>
5	01 3010 Property Tax(& other fund levies)	1,964,044
6	01 3020 Replacement Tax	15,000
7	01 3100 Interest Income	26,000
8	50 3060 Vehicle Stickers	21,500
9	50 3072 Loan Proceeds	400,000
10	50 3148 Recycling Revenue	300
11	50 3175 Miscellaneous Revenues	50,000
12	53 3110 Youth Services	40,000
13	55 3025 SAAA	-
14	55 3035 Senior Transportation Fees	8,000
15	55 3130 Senior Activities	175,000
16	56 3140 Physical Fees	10,000
17	56 3030 GRG Grant	-
18	56 3141 Health Activities	5,300
19	56 3142 Dental Fees	25,500
20	56 3143 Vision Fees	6,750
21	56 3144 Immunization	23,500
22	56 3145 Flu Shot Program	72,250
23	56 3147 Podiatry Fees	2,400
24	56 3148 Cholesterol Screening Program	6,000
25	80 3045 Holiday Donations	15,000
26	80 3050 Food Pantry	22,500
27	Total Revenues	<u>2,889,044</u>
28		
29	<u>TOTAL FUNDS AVAILABLE</u>	<u>4,512,781</u>
30		
31	EXPENDITURES:	<u>APPROPRIATION</u>
32	General Administration	1,598,709
33	Assessor	133,367
34	Youth Services	193,869
35	Senior Services	517,200
36	Health Services	249,080
37	Supervisor & Trustees	51,300
38	Clerk	16,200
39	Road & Bridge	19,400
40	Food Pantry	84,666
41	Other Fund Expenditures	248,000
42	Sr. Citizen Outreach Grant	-
43	Total Expenditures	<u>3,111,791</u>
44	Contingencies	5,000
45		
46	<u>ENDING BALANCE 3/31/2010</u>	<u>1,395,990</u>

47	Administration	<u>APPROPRIATION</u>
48	Expenses: Personnel	
49	4057 Administrator	60,211
50	4058 Asst. Executive Administrator	51,254
51	4059 Administrative Assistant	32,123
52	4060 Operations Coordinator	22,206
53	4061 Maintenance/Property Mgr.	23,566
54	4056 Project/Program Coordinator	50,000
55	4403 Employees Med/Life Insur.	55,000
56	SubTotal Personnel	<u>294,359</u>
57		
58	Expenses: Contractual Services	
59	5001 Maintenance Building	5,000
60	5003 Maintenance Equipment	1,500
61	5005 Landscape Service/Snow Removal	10,000
62	5021 Bank Service	650
63	5022 Meeting Expenses	100
64	5023 Telephone	15,000
65	5025 Bonding/Notary Public	2,500
66	5026 Utilities	5,000
67	5027 Equipment Lease	10,000
68	5029 Travel Expenses	1,500
69	5030 Janitor Services	9,000
70	5031 Training	3,000
71	5032 Postage	12,000
72	5033 Refuse Service	1,000
73	5034 Printing & Legal Notices	25,000
74	5037 Attorney/Legal	33,000
75	5038 Other Prof Services	2,300
76	5040 Com-Ed	37,000
77	5042 Water & Sewer	4,500
78	5043 Dues/Subscriptions	2,650
79	5047 Security Alarm System	3,200
80	5048 Payroll Service	3,400
81	5070 Park Maintenance	1,500
82	5099 Scheduled Activities	2,300
83	5299 Other Program Activity	5,000
84	5399 Community Org Supp	2,250
85	5845 Open Space/Retention Mowing	20,000
86	5847 Vehicle Stickers	22,500
87	5848 Accounting	7,500
88	5849 Cook County Hire Back	14,000
89	5850 Condominium Expenses	27,000
90	5851 Computer Servicing	4,300
91	5852 Web Site Maintenance	750
92	5880 Ad Book Expense	500
93	Subtotal Contractual Services	<u>294,900</u>

94		
	Expenses: Commodities	
95	6045 Holiday Expense	500
96	6465 Office Supplies	4,750
97	6466 Promotional Items	15,000
98	6467 Building Maint. Supplies	200
99	6468 Operating Supplies	11,500
100	6470 Equipment Maint Supplies	250
101	6471 Books/Pamphlet/Literature	250
102	Subtotal Commodities	32,450
103		
104	Expenses: Other	
105	8480 Petty Cash / Misc	1,000
106	8475 Interest	15,000
107	Subtotal Other	16,000
108		
109	Capital Outlay	
110	9473 Technology Improvements	100,000
111	9490 New Building Expense	500,000
112	9491 Building Payments	-
113	9492 Parking Lot Repairs	73,000
114	9494 Equipment	51,500
115	9495 Furniture/Fixtures	185,000
116	9496 Other/Misc Items	51,500
117	9498 Building Purchase	-
118	Subtotal Capital Outlay	961,000
119		
120	<u>Administration</u>	<u>1,598,709</u>

121	51 Assessor	<u>APPROPRIATION</u>
122	Expenses: Personnel	
123	4001 Elec Official	16,200
124	4002 Chief Deputy Assessor	44,557
125	4003 Deputy Assessor	33,429
126	4099 Other Personnel	3,000
127	4403 Employee's Med/Life Ins	21,176
128	Subtotal Personnel	<u>118,362</u>
129		
130	Expense Contractual Services	
131	5003 Maintenance Equipment	800
132	5023 Telephone	-
133	5025 Bonding / Notary	55
134	5029 Travel Expenses	600
135	5031 Training Expenses	750
136	5032 Postage	50
137	5034 Printing & Legal Notices	3,000
138	5038 Other Prof. Services	1,000
139	5043 Dues/Subscriptions	1,000
140	5046 Rent: Other	650
141	Subtotal Contractual Services	<u>7,905</u>
142		
143	Expenses Commodities	
144	6465 Office Supplies	200
145	6468 Operating Supplies	400
146	Subtotal Commodities	<u>600</u>
147		
148	Capital Outlay	
149	9494 Equipment	1,500
150	9495 Furniture/Fixtures	5,000
151	Subtotal Capital Outlay	<u>6,500</u>
152		
153		<u>Assessor</u> <u>133,367</u>

155	53 Youth Services	<u>APPROPRIATION</u>
156	Expenses Personnel	
157	4052 Clinical Director	47,583
158	4053 Part Time Counselor	17,139
159	4080 Counselor/Community Outreach	33,499
160	4081 P/T Counselor/Prevention Coord.	26,346
161	4403 Employee's Med/Life Ins.	16,602
162	Subtotal Personnel	<u>141,169</u>
163		
164	Expenses: Contractual Services	
165	5001 Maintenance: Buildings	750
166	5003 Maintenance: Equipment	600
167	5023 Telephone	3,000
168	5026 Utilities	4,500
169	5029 Travel Expenses	300
170	5030 Janitor Services	2,800
171	5031 Training Expenses	1,000
172	5032 Postage	50

173	5033 Garbage/Refuse Service	600
174	5034 Printing & Legal Notices	14,500
175	5038 Other Prof. Services	5,000
176	5043 Dues/Subscriptions	250
177	5099 Scheduled Activity	8,500
178	5299 Other Prog. Activity	2,500
179	5375 Leadership Conference	3,000
180	5851 Computer Servicing	1,600
181	Subtotal Contractual Services	48,950
182		
183	Commodities	
184	6465 Office Supplies	500
185	6468 Operating Supplies	1,700
186	6470 Equipment Maintenance	300
187	6471 Books/Pamphlet/Literature	450
188	8480 Petty Cash/Misc Expense	250
189	Subtotal Commodities	3,200
190		-
191	Capital Outlay	-
192	9494 Equipment	250
193	9495 Furniture	200
194	9496 Other/ Misc Items	100
195	Subtotal Capital Outlay	550
196		
197	Youth Services	193,869
198		
199	55 Senior Services	APPROPRIATION
200	Expenses: Personnel	
201	4023 Services Co-Ord.	33,419
202	4024 Services Asst.	12,480
203	4025 Trans Disp/Scheduler	32,259
204	4026 Transportation Drivers F/T	24,758
205	4055 Transportation Drivers P/T	77,562
206	4099 Activity Assistant	26,782
207	4403 Medical & Life Ins	37,340
208	Subtotal Personnel	244,600
209		
210	Expenses: Contractual Services	
211	5002 Maintenance: Vehicles	10,500
212	5003 Maintenance: Equipment	100
213	5023 Telephone	4,000
214	5029 Travel expenses	350
215	5031 Training	250
216	5032 Postage	100
217	5034 Printing & Legal Notices	22,000
218	5038 Other Prof. Serv.	2,000
219	5043 Dues/Subscriptions	500
220	5099 Scheduled Activities	180,000
221	5299 Other Prog/Activities	3,000
222	5300 Arthritis Foundation Programs	3,000
223	5399 Community Org. Support	800
224	Subtotal Contractual Services	226,600

225		
226	Expenses Commodities	
227	6465 Office Supplies	100
228	6466 Gas & Oil	25,000
229	6468 Operating Supplies	18,000
230	8480 Misc / Petty Cash	750
231	Subtotal Commodities	43,850
232		
233	Capital Outlay	
234	9472 Sr. Act. Center Improvements	-
235	9493 Vehicles	-
236	9495 Furniture/Fixtures	2,000
237	9496 Other/Misc Items	150
238	Subtotal Capital Outlay	2,150
239		
240	Senior Services	517,200
241		

242 56 Health Services		<u>APPROPRIATION</u>
243	Expenses: Personnel	
244	4023 Services Co-Ord	35,000
245	4024 Services Asst.	12,480
246	4403 Employee's Med/Life Ins	3,050
247	Subtotal: Personnel	50,530
248		
249	Expenses: Contractual Services	
250	5029 Travel	500
251	5031 Training Expenses	250
252	5034 Printing & Legal Notices	10,000
253	5038 Other Prof. Services	2,000
254	5043 Dues/Subscriptions	300
255	5099 Scheduled Activities	3,000
256	5299 Other Program Activities	250
257	5601 Physical/Hearing	13,000
258	5602 Immunization	35,000
259	5603 Dental	24,000
260	5604 Vision	10,000
261	5605 Flu Shot Program	72,000
262	5606 CPR	500
263	5607 Podiatry	4,000
264	5608 Cholesterol Screening Program	5,000
265	Subtotal Contractual Services	179,800
266		
267	Expense Commodities	
268	6464 Health Supplies	12,000
269	6465 Office Supplies	500
270	6468 Operating Supplies	2,000
271	6469 GRG Expenses	1,000
272	6471 Books/Pamphlet/Literature	250
273	Subtotal Commodities	15,750
274		
275	Capital Outlay	
276	9494 Equipment	1,000
277	9495 Furniture/Fixtures	2,000
278	Subtotal Capital Outlay	3,000
279		
280	<u>Health Services</u>	<u>249,080</u>
281		
282		

283			
284	Supervisor & Trustees		APPROPRIATION
285		Expenses: Personnel	
286	57	4001 Supervisor	22,100
287	58	4001 Trustees	29,200
288		Salaries: Sup & Trustees	<u>51,300</u>
289			
290	Clerk		
291	59	Expenses: Personnel	
292		4001 Salaries: Elected Officials	16,200
293		Subtotal Personnel	<u>16,200</u>
294			
295		Clerk	16,200
296			
297	Road & Bridge		
298	62	Expenses: Personnel	
299		4001 Salaries: Elected Officials	19,400
300		4026 Salaries: Treas. Rd/Bridge*	-
301		Road & Bridge Personnel	<u>19,400</u>
302			
303		<u>Total Elected Officials</u>	86,900
304			
305			
306			
307			APPROPRIATION
308	77	3025 Grant: Sr. Citizen Outreach	-
309		Total Sr. Citizen Outreach	-
310			

311 Food Pantry		APPROPRIATION
312	80 Expenses: Personnel	
313	4058 Coordinator	37,616
314	4403 Employee's Med/Life Ins	8,000
315	Sub Total Personnel	<u>45,616</u>
316		
317	Expenses: Contractual Services	
318	5034 Printing & Legal Notices	4,000
319	5038 Other Professional Services	1,000
320	Sub Total Contractual Services	<u>5,000</u>
321		
322	Expenses: Commodities	
323	6045 Holiday Pantry	6,500
324	6050 Food Pantry	22,000
325	6055 School Supply Program	4,500
326	6056 Post Office Food Drive	200
327	6465 Office Supplies	250
328	6468 Operating Supplies	500
329	9496 Other / Misc. Items	100
330	Subtotal Commodities	<u>34,050</u>
331		
332	<u>Food Pantry</u>	<u><u>84,666</u></u>
333		
334		
335		

336	<u>AUDIT FUND</u>	APPROPRIATION	
337			
338	BEGINNING BALANCE 4/1/2009		-
339			
340	REVENUES		
341	Property Tax	7,500	
342	Interest Income	-	
343	Total Revenues	7,500	
344			
345	TOTAL FUNDS AVAILABLE		<u>7,500</u>
346			
347	CONTRACTUAL SERVICES		
348	5035 Accounting Audit Services	7,500	
349			
350	ENDING BALANCE		<u>-</u>
351			
352			
353	<u>INSURANCE FUND</u>		
354			
355			
356	BEGINNING BALANCE 4/1/2009		-
357			
358	REVENUES		
359	Property Tax	121,500	
360	Interest Income	-	
361	Total Revenues	121,500	
362			
363	TOTAL FUNDS AVAILABLE		<u>121,500</u>
364			
365	EXPENDITURES		
366			
367	PERSONNEL		
368	5015 Workers Compensation	21,500	
369	Subtotal Personnel	21,500	
370			
371	CONTRACTUAL SERVICES		
372	5017 Liability Insurance	70,000	
373	5019 General Insurance	30,000	
374	Subtotal Contractual Services	100,000	
375			
376	TOTAL EXPENDITURES	121,500	
377			
378	ENDING BALANCE		<u>-</u>

379 **ILLINOIS MUNICIPAL RETIREMENT FUND**

380

381

382 **BEGINNING BALANCE 4/1/2009** -

383

384 **REVENUES**

385 **Property Tax** 54,000

386 **Interest Income** -

387 **Total Revenues** 54,000

388

389 **TOTAL FUNDS AVAILABLE** 54,000

390

391 **EXPENDITURES**

392 **PERSONNEL**

393 **5014 Retirement Contribution** 54,000

394

395 **ENDING BALANCE** -

396

397

398 **SOCIAL SECURITY FUND**

399

400

401

402 **BEGINNING BALANCE 4/1/2009** -

403

404 **REVENUES**

405 **Property Tax** 65,000

406 **Interest Income** -

407 **Total Revenues** 65,000

408

409 **TOTAL FUNDS AVAILABLE** 65,000

410

411

412 **EXPENDITURES**

413 **PERSONNEL**

414 **5013 Social Security & Medicare** 65,000

415

416

417 **ENDING BALANCE** -

418

419

1 **General Assistance Fund**

2			
3	BEGINNING BALANCE 4/1/2009		<u>567,541</u>
4		2009-2010	
5	REVENUES:	BUDGETED	
6	3010 Property Tax	-	
7	3100 Interest Income	8,900	
8	3175 Other Miscellaneous Income	15,000	
9	Total Revenues	<u>23,900</u>	
10			
11	TOTAL FUNDS AVAILABLE		<u>591,441</u>
12			
13	EXPENDITURES:		
14	Administration	-	
15	Personnel	12,000	
16	Contractual Services	53,450	
17	Commodities	1,600	
18	Capital Outlay	40,000	
19	Total Administration	<u>107,050</u>	
20			
21	Home Relief		
22	Contractual Services	307,250	
23	Commodities	1,900	
24	Total Home Relief	<u>309,150</u>	
25			
26			
27	Total Appropriations	<u>416,200</u>	
28			
29	ENDING BALANCE 3/31/2010		<u>175,241</u>
30			

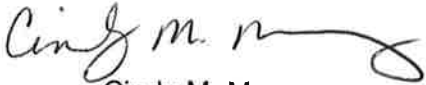
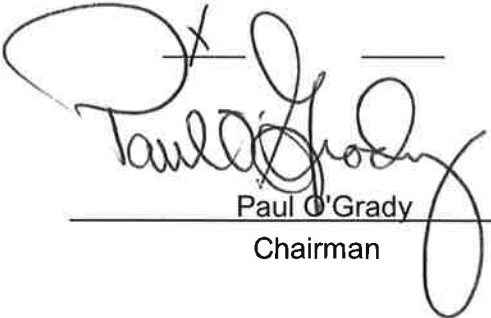
31			
32			
33			
34			
35	Administration		
36	Expenses: Personnel	APPROPRIATION	
37	4057 Caseworker Salaries	12,000	
38	Personnel	<u>12,000</u>	
39			
40	Expenses: Contractual Services		
41	5017 Liability Insurance	12,000	
42	5029 Travel	2,000	
43	5031 Training	2,000	
44	5032 Postage	100	
45	5034 Printing & Legal Notices	2,200	
46	5035 Audit	3,500	
47	5037 Legal Services	8,000	
48	5043 Dues & Subscriptions	150	
49	5046 Rent	20,000	
50	5848 Accounting Services	3,500	
51	Contractual Services	<u>53,450</u>	
52			
53	Expenses: Commodities		
54	6465 Office Supplies	500	
55	6468 Operating Supplies	500	
56	6471 Books, Pamphlets, & Literature	100	
57	9496 Other Miscellaneous Items	500	
58	Commodities	<u>1,600</u>	
59			
60	9494 Capital Outlay-Equipment	40,000	
61			
62	Total Administration	<u>107,050</u>	

73			
74	Home Relief	APPROPRIATION	
75	Expenses: Contractual Services		
76	7445 Community Outreach Program	16,000	
77	7446 Indigent Medical Assistance	24,000	
78	7447 Catastrophic Insurance	4,250	
79	7448 Physicians	6,000	
80	7449 Hospital (In-patient)	6,000	
81	7550 Hospital (Out-patient)	6,000	
82	7452 Dental Care	6,000	
83	7453 Other Medical Care	7,800	
84	7454 Gas (Heat & Cooking)	12,500	
85	7455 Utility Payments	14,200	
86	7456 Mortgage Assistance	85,000	
87	7457 Shelter	14,500	
88	7474 Rent Assistance	32,000	
89	7476 Job Fair	6,000	
90	7477 Job Training	40,000	
91	7478 Computers for Job Training	15,000	
92	7479 Job Training Instructor	12,000	
93	Contractual Services	307,250	
94			
95	Expenses: Commodities		
96	7470 Food	650	
97	7472 Personal Incidentals	300	
98	7473 Household Incidentals	100	
99	7475 Fuel (transportation - gas)	600	
100	7451 Pharmaceuticals	250	
101	Commodities	1,900	
102			
103	Total Home Relief	<u>309,150</u>	
104			
105			

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 16th day of June, 2009 pursuant to a roll call vote by the Board of Trustees of Orland Township, Cook County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>Paul O'Grady</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Thomas Kraus</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Jacob Vandenberg</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Kristi Griffin</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Patrick Feldner</u>	<u>X</u>	<u> </u>	<u> </u>
 Cindy M. Murray Town Clerk	 Paul O'Grady Chairman		


CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Orland Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2009 and ending March 31, 2010 as adopted this 16th day of June, 2009.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 16th day of June, 2009.


Town Clerk

Filed this 16 day of June, 2009

County Clerk

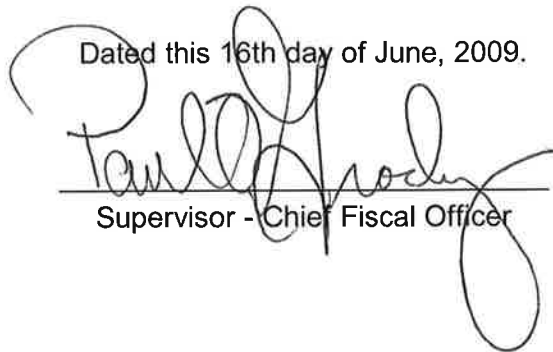
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Orland Township, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 16th day of June, 2009.



Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 2009.

County Clerk