

# TOWNSHIP OF ORLAND



**Paul A. O'Grady**  
Supervisor

**Cindy M. Murray**  
Clerk

**Jacob Vandenberg**  
**Antonio Rubino**  
**Patrick Feldner**  
**Maria Sanfilippo**  
Trustees

**Rich E. Kelly**  
Assessor

**Brian H. Younker**  
Highway Commissioner

#### *Office Locations*

**Administrative Office**  
**Assessor's Office**  
**Youth & Family**  
**Counseling Services**  
14807 S. Ravinia Avenue  
Orland Park • IL 60462

Main Fax Number  
(708) 403-4260

**Administrative Office &**  
**Assessor's Office**  
Telephone Number  
(708) 403-4222

**Youth & Family Counseling**  
**Services Office**  
Telephone Number  
(708) 403-4001

**Highway Department Office**  
16125 S. Wolf Road  
Orland Park • IL 60467

Telephone Number  
(708) 403-5148

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(708) 403-5165

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## MINUTES

### Finance Committee Meeting

January 20, 2015

6:30 P.M.

#### 1. Roll Call

Supervisor O'Grady called the Finance Committee meeting to order at 6:30 p.m.

Present: Supervisor O'Grady, Trustee Rubino, Trustee Feldner, Trustee Vandenberg and Administrator Hastings.

#### 2. Construction Management Professional Services Agreement with Graefen Development for the proposed Orland Township Expansion project

The Construction Management Professional Services Agreement was reviewed by the committee and it was agreed to enter into the agreement for the proposed Orland Township Food Pantry Expansion project.

#### 3. Letter Amendment to AIA Document A201-2007 with TRIA Architecture, Inc.

Committee members reviewed the Letter Amendment to AIA Document A201-2007 with TRIA Architecture, Inc. The Letter Amendment clarifies and defines the specific duties and responsibilities of the Construction Manager and the Architect.

#### 4. Financial Report from Mulcahy, Pauritsch, Salvador & Co., Ltd

The quarterly financial statements were presented to the committee for review. The reports indicated that the township is working within the set budget with all fund accounts in balance.

#### 5. Fleet Maintenance Report and Repairs

It was reported by Administrator Hastings that the Senior Transportation 2008 Impala with 144,812 miles was in need of new front and rear brakes as well as a stabilizer bar. Additionally, she reported that an estimate to make those repairs would cost approximately \$870.00 to repair. The committee decided it would be cost effective to replace the car verses repair and recommended getting quotes on a new vehicle.

#### 6. Consolidated Election Early Voting

Discussion ensued regarding complaints received from senior citizens and other patrons that signage posted on Township property during election season obstructs their view and makes driving to Township Hall and in the vicinity of the Township property dangerous for motorists and pedestrians. It

was agreed by the committee to draft an ordinance in the best interests of the Township and its residents to regulate the placement of signage on Township property during election season to ensure public safety .and to

#### **Tinley Park Dog Park Update**

Administrator Hastings provided committee members with an update from the Tinley Park – Park District Director, John Curran on the dog park. Director Curran stated in an email that they have completed the work at the dog park and sent the final invoice for the partnership, the cost breakdown, and a flyer advertising the dog park. He stated that they will begin taking registration on March 1st and plan to open in mid to late April. A grand opening is planned sometime in May

#### **7. Payment of Bills**

The committee reviewed the bills submitted for payment during the period of December 17, 2014 through January 20, 2015 in the amount \$91,415.21 from the Town Fund; \$30,727.12 from the Road and Bridge Fund and \$8,424.25 from the General Assistance Fund. After examination, it was agreed by the committee to submit all bills as presented for final board approval.

#### **8. Other Financial Matters**

There were no other financial issues presented.

#### **9. Adjourn**

The meeting adjourned at 7:15 p.m.

Respectfully submitted by:

Mary Hastings  
Administrator

