

TOWNSHIP OF ORLAND



Paul A. O'Grady
Supervisor

Cindy M. Murray
Clerk

Jacob Vandenberg
Antonio Rubino
Patrick Feldner
Maria Sanfilippo
Trustees

Rich E. Kelly
Assessor

Brian H. Younker
Highway Commissioner

Office Locations

Administrative Office
Assessor's Office
Youth & Family
Counseling Services
14807 S. Ravinia Avenue
Orland Park • IL 60462

Main Fax Number
(708) 403-4260

Administrative Office &
Assessor's Office
Telephone Number
(708) 403-4222

Youth & Family Counseling
Services Office
Telephone Number
(708) 403-4001

Highway Department Office
16125 S. Wolf Road
Orland Park • IL 60467

Telephone Number
(708) 403-5148

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(708) 403-5165

www.orlandtp.org

Finance Committee Meeting

February 17, 2015

7:00 P.M.

Minutes

1. Roll Call

Supervisor O'Grady called the Finance Committee meeting to order at 6:30 p.m.
Present: Supervisor O'Grady, Trustee Rubino, Trustee Feldner, and Administrator Hastings.
Absent: Trustee Vandenberg

2. Senior Transportation Vehicle Purchase

The committee was presented with a quote from Phillip's Chevrolet along with a quote from Apple Chevrolet for a 2015 Chevrolet Malibu with standard features. After comparing the quotes, it was agreed by the committee to purchase the said vehicle from Phillips Chevrolet.

3. FY 2014 – 2015 Audit

A letter of engagement from GW & Associates was reviewed by committee members. Administrator Hastings informed the committee that GW & Associates have audited the Township for the past several years and stated that they are very thorough in their examination of the township's financial records, professional and timely. She recommended that the committee engage the firm to conduct the annual audit for Fiscal Year 2014-2015. The fee for said professional services is \$16,500.00. The committee agreed with her recommendation.

4. Public Relations & Community Outreach Coordinator Position

Administrator Hastings presented the committee with the resume of Kevin Schumacher for review. She stated that after interviewing Mr. Schumacher for the position of Public Relations and Community Outreach Coordinator she felt comfortable recommending him for the position. Mr. Schumacher will receive an annual salary of \$32,800.00 with full benefits.

5. Food Pantry Renovation Project Update

A tentative time-line for the food pantry and parking lot expansion was presented to the committee. After evaluating the time-line and looking at the schedule of upcoming events at the township it was agreed to delay the start of the projects until mid to late June.

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6. Payment of Bills

The committee reviewed the bills submitted for payment during the period of January 21, 2015 through February 17, 2015 in the amount of \$234,145.13 from the Town Fund; \$52,982.49 from the Road and Bridge Fund and \$15,167.29 from the General Assistance Fund. After examination, it was agreed by the committee to submit all bills as presented for final board approval.

7. Other Financial Matters

There were no other financial issues presented.

8. Adjourn

The meeting adjourned at 7:23 p.m.