

# TOWNSHIP OF ORLAND



## Finance Committee Meeting

April 21, 2015

7:00 P.M.

### MINUTES

**Paul A. O'Grady**  
Supervisor

**Cindy M. Murray**  
Clerk

**Jacob Vandenberg**  
**Antonio Rubino**  
**Patrick Feldner**  
**Maria Sanfilippo**  
Trustees

**Rich E. Kelly**  
Assessor

**Brian H. Younker**  
Highway Commissioner

#### Office Locations

**Administrative Office**  
**Assessor's Office**  
**Youth & Family**  
**Counseling Services**  
14807 S. Ravinia Avenue  
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Main Fax Number  
(708) 403-4260

**Administrative Office &**  
**Assessor's Office**  
Telephone Number  
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**Youth & Family Counseling**  
**Services Office**  
Telephone Number  
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**Highway Department Office**  
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#### 1. Roll Call

Supervisor O'Grady called the Finance Committee meeting to order at 7:00 p.m. Present: Supervisor O'Grady, Trustee Rubino, Trustee Sanfilippo, Trustee Feldner, and Administrator Hastings. Absent: Trustee Vandenberg

#### 2. MPS - Quarterly Financial Statement

The committee reviewed the quarterly financial statements prepared by Cara Tindell with Mulcahy, Pauritsch, Salvador & Co., Ltd. There were no comments.

#### 3. Proposal - Government Consulting Services of Illinois, LLC

The committee reviewed the agreement from Government Consulting Services of Illinois (GCSI) for Government Relations Services-State of Illinois. Administrator Hastings noted that GCSI have been resourceful in obtaining several grants for the township. It was agreed unanimously by the committee to enter into the agreement.

#### 4. Building Update

As a result of the bid openings that were held at the Orland Township Administrative Office at 2:00 p.m. on April 14, 2015 the committee reviewed that Bid Package Summary that was prepared by TRIA Architecture. Administrator Hastings noted the following points of importance: thirty-four bidders were Bidders of Record and sixteen bids were received; Graefen Development will be conducting Bid Scope reviews and will have a report for the May meeting; TRIA Architecture received the first round of Building Permit review comments from the Village of Orland Park and will review these comments and respond back to the Village as soon as possible and lastly, interior work is tentatively scheduled to commence on June 22, 2015 and be substantially complete by October 13, 2015.

#### 5. Dog Park Update

Administrator Hastings informed committee members that the opening of the Tinley Park - Park District Dog Park was postponed due to the outbreak of the canine flu. They now have a tentatively date set for Saturday May 30th at 10:00 a.m. for the grand opening.

**6. Payment of Bills**

The committee reviewed the bills submitted for payment during the period of March 18, 2015 through April 21, 2015 in the amount of \$108,057.42 from the Town Fund; \$89,355.21 from the Road and Bridge Fund and \$19,551.12 from the General Assistance Fund. After examination, it was agreed by the committee to submit all bills as presented for final board approval.

**7. Other Financial Issues**

Supervisor O'Grady requested a site inspection and photos of Fazio Park playground equipment and grounds to assess the need for park improvements.

**8. Adjourn**

The meeting adjourned at 7:24 p.m.

Respectfully submitted,  
Mary Hastings  
Administrator