

## BUDGET & APPROPRIATION ORDINANCE

**TOWNSHIP**

**ORDINANCE No. 01-06-21-21**

An ordinance appropriating for all town purposes for Orland Township, Cook County,  
Illinois, for the fiscal year beginning April 1, 2021 and ending March 31, 2022.

BE IT ORDAINED by the Board of Trustees of Orland Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Orland Township, be and the same are hereby appropriated for the town purposes of Orland Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2021 and ending March 31, 2022.

SECTION 2: That the following budget, attached hereto, and incorporated by reference,

containing an estimate of revenues and expenditures is hereby adopted for the following funds,

<u>General Town Fund</u>	<u>Social Security Fund</u>
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<u>Audit Fund</u>	<u>General Assistance Fund</u>
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Insurance Fund

IMRF Fund

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning

April 1, 2021, and ending March 31, 2022 by fund shall be as follows:

1	General Town Fund	\$ 2,276,703
11	Audit Fund	\$ 19,500
12	Insurance Fund	\$ 81,000
13	Illinois Municipal Retirement Fund (IMRF)	\$ 175,000
14	Social Security Fund	\$ 90,000
15	General Assistance Fund	\$ 215,250
	_____ Fund	_____ 0

**TOTAL APPROPRIATIONS:**

**2,857,453**

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million, Eight Hundred Fifty Seven Thousand, Four Hundred and Fifty Three Dollars for the fiscal year beginning April 1, 2021 and ending March 31, 2022.

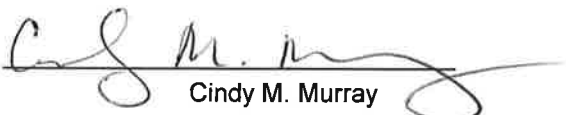
SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

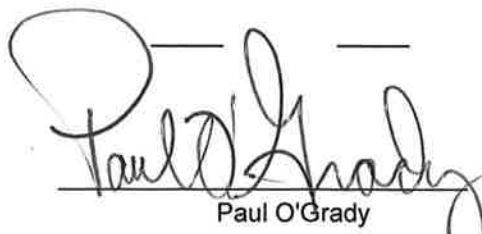
SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 21st day of June, 2021 pursuant to a roll call vote by the Board of Trustees of Orland Township, Cook County, Illinois.

**BOARD OF TRUSTEES**

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>Paul O'Grady</u>	<u>X</u>	<u>      </u>	<u>      </u>
<u>Maria Sanfilippo</u>	<u>X</u>	<u>      </u>	<u>      </u>
<u>John Lynch</u>	<u>X</u>	<u>      </u>	<u>      </u>
<u>Michael Maratea</u>	<u>X</u>	<u>      </u>	<u>      </u>
<u>Patrick Feldner</u>	<u>      </u>	<u>      </u>	<u>X</u>

  
Cindy M. Murray  
Town Clerk

  
Paul O'Grady  
Supervisor

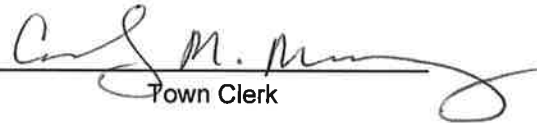
**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Orland Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2021 and ending March 31, 2022 as adopted this 21st day of June, 2021.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 21st day of June, 2021.

  
Town Clerk

Filed this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Orland Township, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 21st day of June, 2021.

  
\_\_\_\_\_  
Supervisor - Chief Fiscal Officer

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
County Clerk

**BEGINNING BALANCE 4/1/2021**

\$

1,952,422

**REVENUES:**

50-3010	Real Estate Taxes	\$	2,325,000
50-3020	Replacement Tax	\$	18,000
50-3020	Grant Revenue	\$	6,000
50-3100	Interest/Dividend Income	\$	1,200
50-3148	Recycling Revenue	\$	300
50-3150	Prescription Card Revenue	\$	5,000
50-3160	Volunteer Breakfast/Guest	\$	-
50-3165	Parking Lot Grant	\$	50,000
50-3175/31	Other/Misc Revenue	\$	11,000
50-3995	Gain on Sale of Assets	\$	60,000
53-3110	Counseling Services	\$	12,000
54-3035	Senior Transportation Donation	\$	50,000
55-3030	SHIP/Age Options	\$	10,000
55-3130	Senior Activities	\$	70,000
55-3135	Dancing with the Senior Stars/Idol	\$	15,000
56-3140	Physical Fees	\$	1,000
56-3141	Health Activities	\$	10,000
56-3142	Dental Fees	\$	28,000
56-3143	Vision Fees	\$	5,000
56-3144	Immunization	\$	7,000
56-3145	Flu Shot Program	\$	30,000
56-3147	Podiatry Fees	\$	1,000
56-3148	Cholesterol Screening Pgm	\$	1,000
80-3045	Holiday Donations	\$	2,000
80-3050/31	Food Pantry	\$	3,000
	School Supply Program	\$	3,000
80-3060	Pet Pantry	\$	3,000
<b>Total Revenues</b>		<b>\$</b>	<b>2,727,500</b>

**TOTAL FUNDS AVAILABLE**

\$

4,679,922

**Expenditures:**

General Administration	\$	1,152,477
Assessor	\$	157,724
Youth Services	\$	52,040
Senior Transportation	\$	291,694
Senior Services	\$	195,646
Health Services	\$	171,282
Supervisor & Trustees	\$	81,500
Clerk	\$	21,500
Road & Bridge	\$	36,900
IMRF from other levy	\$	175,000
Social Security from other levy	\$	90,000
Insurance from other levy	\$	81,000
Audit from other levy	\$	19,500
Food Pantry	\$	99,940
Capital Expenditures	\$	16,000
<b>Total Expenditures</b>	<b>\$</b>	<b>2,642,203</b>

**Ending Balance 3/31/2022**

\$

2,037,719

**Administration****APPROPRIATION****Expenses: Personnel**

50-4056	Project/Program Coordinator	\$	43,801
50-4057	Executive Administrator	\$	100,379
50-4058	Finance Director	\$	61,200

50-4059	Administrative Assistants	\$	110,119
50-4060	Operations Coordinators	\$	68,278
50-4100	Part Time Summer Help	\$	45,000
50-4403	Blue Cross/Blue Shield	\$	85,000
50-4404	Dental Guardian	\$	6,000
50-4407	Principal Life	\$	2,000
50-5016	Ill U/C Tax	\$	12,000
<b>Subtotal Personnel</b>			<b>\$ 533,777</b>

**Expenses: Contractual Services**

50-5001	Maintenance Building	\$	32,000
50-5002	Vehicle Maintenance	\$	2,000
50-5003	Maintenance Equipment	\$	1,000
50-5005	Landscape Service/Snow Removal	\$	48,500
50-5021	Bank Service	\$	3,000
50-5023	Telephone	\$	15,000
50-5025	Bonding/Notary Public	\$	500
50-5026	Natural Gas	\$	8,000
50-5027	Equipment Lease	\$	11,000
50-5029	Travel Expense	\$	200
50-5030	Janitor Services	\$	19,000
50-5031	Training	\$	500
50-5032	Postage	\$	4,000
50-5033	Refuse Services	\$	18,000
50-5034	Printing & Legal Notices	\$	64,000
50-5037	Attorney/Legal	\$	24,000
50-5038	Other Professional Services	\$	132,000
50-5040	Com-Ed	\$	24,000
50-5042	Water & Sewer	\$	7,000
50-5043	Dues/Subscription	\$	3,000
50-5047	Security Alarm System	\$	3,000
50-5048	Payroll Service	\$	3,000
50-5050	Focus Postage Expense	\$	28,000
50-5070	Park Maintenance	\$	9,000
50-5099	Scheduled Activities	\$	5,000
50-5100	Pet Palooza	\$	12,000
50-5299	Other Program Activity	\$	24,000
50-5399	Community Org Supp	\$	5,000
50-5465	Maintenance-Vans	\$	2,000
50-5848	Accounting	\$	24,000
50-5849	Cook County Hire Back	\$	18,000
50-5851	Computer Servicing	\$	36,000
50-5880	Ad Book Expense	\$	500
<b>Subtotal Contractual Services</b>			<b>\$ 586,200</b>

**Expenses: Commodities**

50-6465/66	Office Supplies	\$	10,000
50-6466	Promotional Items	\$	4,000
50-6468	Operating Supplies	\$	18,000
50-8480	Miscellaneous Expense	\$	500
<b>Subtotal Commodities</b>			<b>\$ 32,500</b>

**Total Administration \$ 1,152,477**

**Expenses: Capital**

50-9473	Technology Improvements	\$	5,000
50-9493/94	Park Improvements	\$	5,000
50-9494	Equipment/Vehicles	\$	-
50-9495/96	Furniture/Fixtures	\$	1,000
50-9492	Parking Lot Repairs	\$	5,000
50-9505	Food Pantry	\$	-
<b>Total Capital</b>			<b>\$ 16,000</b>

<b>Assessor's Office</b>		<b>APPROPRIATION</b>
<b>Expenses: Personnel</b>		
51-4001	Elected Official	\$ 26,000
51-4002	Chief Deputy Assessor	\$ 54,806
51-4003	Deputy Assessor	\$ 41,843
51-4099	Other Personnel	\$ 15,000
51-4403	Blue Cross/Blue Shield	\$ 12,000
51-4404	Dental Guardian	\$ 1,400
51-4407	Principal Life	\$ 275
	<b>Subtotal Personnel</b>	<b>\$ 151,324</b>
<b>Expenses: Contractual Services</b>		
51-5003	Maintenance Equipment	\$ 1,500
51-5025	Bonding/Notary	\$ 100
51-5029	Travel Expense	\$ 500
51-5031	Training Expense	\$ 1,000
51-5034	Printing & Legal Notices	\$ 1,000
51-5038	Other Professional Services	\$ -
51-5043	Dues/Subscriptions	\$ 1,000
51-5046	Rent: Other	\$ 1,200
	<b>Subtotal Contractual Services</b>	<b>\$ 6,300</b>
<b>Expenses: Commodities</b>		
51-6468	Operating Supplies	\$ 100
	<b>Subtotal Commodities</b>	<b>\$ 100</b>
	<b>Total Assessor</b>	<b>\$ 157,724</b>

<b>Youth Services</b>		<b>APPROPRIATION</b>
<b>Expenses: Personnel</b>		
53-4052	Clinical Director	\$ 48,000
53-4053	Salary-youth Counselors	\$ -
53-4403	Blue Cross/Blue Shield	\$ 3,000
53-4404	Dental Guardian	\$ 600
53-4407	Principal Life	\$ 140
	<b>Subtotal Personnel</b>	<b>\$ 51,740</b>
<b>Expenses: Contractual Services</b>		
53-5029	Travel Expenses	\$ -
53-5031	Training Expenses	\$ -
53-5034	Printing & Legal Notices	\$ 100
53-5038	Other Professional Services	\$ -
53-5043	Dues/Subscriptions	\$ -
53-5099	Scheduled Activities	\$ 200
	<b>Subtotal Contractual Services</b>	<b>\$ 300</b>
<b>Expenses: Commodities</b>		
53-6468	Operating Supplies	\$ -
53-6471	Books/Pamphlet/Literature	\$ -
	<b>Subtotal Commodities</b>	<b>\$ -</b>
	<b>Total Youth Services</b>	<b>\$ 52,040</b>

<b>Senior Transportation</b>		<b>APPROPRIATION</b>
<b>Expenses: Personnel</b>		
54-4025	Trans Dispatcher/Scheduler	\$ 42,008
54-4055	Trans. Drivers P/T	\$ 186,486
54-4403	Blue Cross/Blue Shield	\$ 13,000



54-4404	Dental Guardian	\$	800
54-4407	Principal Life	\$	100
	<b>Subtotal Personnel</b>	<b>\$</b>	<b>242,394</b>

**Expenses: Contractual Services**

54-5002/94	Maintenance: Vehicles	\$	8,000
54-5023	Sr. Transportation Telephone	\$	4,000
54-5027	Pace Equipment Lease	\$	1,200
54-5038	Other Professional Services	\$	2,000
	<b>Subtotal Contractual Services</b>	<b>\$</b>	<b>15,200</b>

**Expenses: Commodities**

54-6466	Gas & Oil	\$	15,000
54-6468/64	Operating Supplies	\$	100
	<b>Subtotal Commodities</b>	<b>\$</b>	<b>15,100</b>

**Expenses: Capital**

54-9493	Equipment/Vehicles	\$	19,000
	<b>Total Capital</b>	<b>\$</b>	<b>19,000</b>

<b><u>Total Senior Transportation</u></b>	<b>\$</b>	<b>291,694</b>
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**Senior Services**

**APPROPRIATION**

<b>Expenses: Personnel</b>			
55-4023	Senior Services Coordinator	\$	41,538
55-4024	Senior Services Asst	\$	38,039
55-4123	Senior Services Consultant	\$	16,529
55-4403	Blue Cross/Blue Shield	\$	13,000
55-4404	Dental	\$	500
55-4407	Principal Life	\$	140
	<b>Subtotal Personnel</b>	<b>\$</b>	<b>109,746</b>

**Expenses: Contractual Services**

55-5031	Training	\$	-
55-5034	Printing & Legal Notices	\$	100
55-5038	Other Professional Services	\$	100
55-5043	Dues/Subscriptions	\$	-
50-5050	Sr Idol	\$	7,500
55-5059	Dancing With the Senior Stars	\$	7,500
55-5099/94	Scheduled Activities	\$	70,000
55-5299	Other Programs/Activities	\$	200
	<b>Subtotal Contractual Services</b>	<b>\$</b>	<b>85,400</b>

**Expenses: Commodities**

55-6468	Operating Supplies	\$	500
	<b>Subtotal Commodities</b>	<b>\$</b>	<b>500</b>

<b><u>Total Senior Services</u></b>	<b>\$</b>	<b>195,646</b>
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**Health Services**

**APPROPRIATION**

<b>Expenses: Personnel</b>			
56-4023	Health Services Coordinator	\$	33,582
56-4024	Services Asst.	\$	12,000
56-4403	Blue Cross/Blue Shield	\$	-
56-4407	Principal Life	\$	-
	<b>Subtotal Personnel</b>	<b>\$</b>	<b>45,582</b>

**Expenses: Contractual Services**

56-5031	Training Expenses	\$	100
56-5032	Postage	\$	100

56-5034	Printing/Legal Notices	\$	1,000
56-5038	Other Professional Services	\$	32,000
56-5099	Scheduled Activities	\$	5,000
56-5299	Other Program Activities	\$	1,000
56-5601	Physical/Hearing	\$	1,000
56-5602	Immunization	\$	2,000
56-5603	Dental	\$	28,000
56-5604	Vision	\$	5,000
56-5605	Flu Shot Program	\$	30,000
56-5607	Podiatry	\$	1,500
<b>Subtotal Contractual Services</b>		<b>\$</b>	<b>106,700</b>

**Expenses: Commodities**

56-6464	Health Supplies	\$	18,000
56-9494/94	Equipment	\$	-
56-6468	Operating Supplies	\$	1,000
<b>Subtotal Commodities</b>		<b>\$</b>	<b>19,000</b>

**Total Health Services** \$ **171,282**

**Supervisor & Trustees**

**APPROPRIATION**

**Expenses: Personnel**

57-4001	Supervisor	\$	39,500
58-4001	Trustees	\$	42,000
58-4407	Life Insurance	\$	-
<b>Salaries: Sup &amp; Trustees</b>		<b>\$</b>	<b>81,500</b>

**Clerk**

**Expenses: Personnel**

59-4001	Salaries: Elected Officials	\$	21,500
<b>Salaries: Clerk</b>		<b>\$</b>	<b>21,500</b>

**Road & Bridge**

**Expenses: Personnel**

62-4001	Salaries: Elected Officials	\$	36,900
<b>Salaries: Highway Commisioner</b>		<b>\$</b>	<b>36,900</b>

**Total Elected Officials** \$ **139,900**

**Food Pantry**

**APPROPRIATION**

**Expenses: Personnel**

80-4058	Receptionist	\$	12,000
80-4059	Coordinator	\$	26,000
80-4060	Asst Food Coordinator	\$	35,560
80-4403	Blue Cross/Blue Shield	\$	21,000
80-4404	Dental Guardian	\$	500
80-4407	Principal Life	\$	180
80-5034	<b>Subtotal Personnel</b>	<b>\$</b>	<b>95,240</b>

**Expenses: Contractual Services**

Printing & Legal Notices	\$	200
<b>Subtotal Contractual Services</b>	<b>\$</b>	<b>200</b>

**Expenses: Commodities**

80-6045	Holiday Pantry	\$	500
80-6050	Food Pantry	\$	3,000
80-6055	School Supply Program	\$	-

80-6056	Post Office Food Drive	\$	-	
80-6060	Pet Pantry	\$	-	
80-6465	Office Supplies	\$	-	
80-6468	Operating Supplies	\$	1,000	
	<b>Subtotal Commodities</b>	\$	<b>4,500</b>	
	<b><u>Total Food Pantry</u></b>	\$	<b>99,940</b>	

### **AUDIT FUND**

<b>REVENUES:</b>	<b>BEGINNING BALANCE 4/1/2021</b>		\$	-
	Property Tax	\$	19,500	
	<b>Total Revenues</b>	\$	<b>19,500</b>	
	<b>TOTAL FUNDS AVAILABLE</b>		\$	<b>19,500</b>
50-5035	Audit Services	\$	19,500	
	<b>Subtotal Contractual Services</b>		\$	<b>19,500</b>
	<b>ENDING BALANCE 3/31/2022</b>		\$	-

### **INSURANCE FUND**

	<b>BEGINNING BALANCE 4/1/2021</b>		\$	-
<b>REVENUES:</b>				
	Property Tax	\$	81,000	
	<b>Total Revenues</b>	\$	<b>81,000</b>	
	<b>TOTAL FUNDS AVAILABLE</b>		\$	<b>81,000</b>
<b>EXPENDITURES:</b>		<b>APPROPRIATION</b>		
	<b>Expenses: Personnel</b>			
50-5015	Workers Compensation	\$	45,000	
	<b>Subtotal Workers Compensation</b>	\$	<b>45,000</b>	
	<b>Expenses: Contractual Services</b>			
50-5017	Auto & Gen Liability Insurance	\$	36,000	
	<b>Subtotal Contractual Services</b>	\$	<b>36,000</b>	
	<b>Total Expenditures</b>		\$	<b>81,000</b>
	<b>ENDING BALANCE 3/31/2022</b>		\$	-

### **ILLINOIS MUNICIPAL RETIREMENT FUND**

	<b>BEGINNING BALANCE 4/1/2021</b>		\$	-
	Property Tax	\$	175,000	
	<b>Total Revenues</b>	\$	<b>175,000</b>	
	<b>TOTAL FUNDS AVAILABLE</b>		\$	<b>175,000</b>

**EXPENDITURES:****APPROPRIATION**

50-5014	IMRF - Retirement Contribution	\$	175,000	
	<b>Sub Total IMRF Contributions</b>		\$	<b>175,000</b>
	<b>ENDING BALANCE 3/31/2022</b>		\$	<b>-</b>

**SOCIAL SECURITY FUND**

<b>BEGINNING BALANCE 4/1/2021</b>	\$	<b>-</b>
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**REVENUES:**

Property Tax	\$	90,000
<b>Total Revenues</b>	\$	<b>90,000</b>

<b>TOTAL FUNDS AVAILABLE</b>	\$	<b>90,000</b>
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50-5013	Social Security & Medicare	\$	90,000	
	<b>Total Social Security &amp; Medicare</b>		\$	<b>90,000</b>
	<b>ENDING BALANCE 3/31/2022</b>		\$	<b>-</b>

**General Assistance Fund**

<b>REVENUES:</b>	<b>BEGINNING BALANCE 4/1/2021</b>	\$	<b>298,433</b>
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**BUDGETED**

3010 REAL ESTATE TAXES	\$	180,969
3100 INTEREST/DIVIDEND INCOME	\$	50
3175 OTHER/MISC. REVENUE	\$	6,000
<b>Total Revenues</b>	\$	<b>187,019</b>

**EXPENDITURES:**

<b>TOTAL FUNDS AVAILABLE</b>	\$	<b>485,452</b>
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**Administration**

Personnel	\$	34,000
Contractual Services	\$	1,500
Commodities	\$	-
<b>Total Administration</b>	\$	<b>35,500</b>

**Home Relief**

Contractual Services	\$	160,250
Commodities	\$	19,500
<b>Total Home Relief</b>	\$	<b>179,750</b>

<b>Total Expenditures</b>	\$	<b>215,250</b>
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<b>ENDING BALANCE 3/31/2022</b>	\$	<b>270,202</b>
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**Administration****APPROPRIATION****Personnel**

4055 CASE WORKER	\$	28,000
5013 FICA/MEDICARE	\$	2,000
5014 IMRF	\$	4,000
<b>Subtotal Personnel</b>	\$	<b>34,000</b>

<b>Expenses: Contractual Services</b>		
5017 Liability Insurance	\$	-
5029 Travel	\$	200
5031 TRAINING	\$	200
5038 OTHER PROFESSIONAL SERVICE	\$	1,000
5043 DUES & SUBSCRIPTIONS	\$	100
5035 Audit	\$	-
5037 Legal Services	\$	-
5848 Accounting Services	\$	-
<b>Subtotal Contractual Services</b>	<b>\$</b>	<b>1,500</b>

**Expenses: Commodities**

Operating Supplies

**Subtotal Commodities** \$ -

**Total Administration** \$ **35,500**

**Home Relief**

**APPROPRIATION**

**Expenses: Contractual Services**

7446 Indigent Medical Assistance		
7447 CATASTROPHIC INS.	\$	4,250
7448 Physicians		
7449 Hospital (In-patient)		
7550 Hospital (Out-patient)		
7452 Dental Care		
7453 Other Medical Care		
7454 G/A SERVICE-FUEL/HEAT/COOLING	\$	12,000
7455 G/A SERVICE-UTIL-ELECT/WATER	\$	36,000
7456 MORT. ASST.	\$	30,000
7457 G/A SERVICE-SHELTER	\$	10,000
7474 G/A SERVICE-RENT ASST.	\$	64,000
7476 JOB FAIR	\$	1,500
7477 Job Training	\$	2,500

**Subtotal Contractual Services** \$ **160,250**

**Expenses: Commodities**

7470 G/A SERVICE-FOOD	\$	10,000
7472 G/A SERVICE-PERSONAL INC.	\$	2,000
7473 G/A SERVICE-HOUSEHOLD INC.	\$	4,000
7475 G/A SERVICE-TRANSP./GAS	\$	3,500
7451 Pharmaceuticals		

**Subtotal Commodities** \$ **19,500**

**Total Home Relief** \$ **179,750**