

**BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

**ORDINANCE No.** 02-06-19-07

An ordinance appropriating for all town purposes for Orland Township, Cook County, Illinois, for the fiscal year beginning April 1, 2007 and ending March 31, 2008.

BE IT ORDAINED by the Board of Trustees of Orland Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Orland Township, be and the same are hereby appropriated for the town purposes of Orland Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2007 and ending March 31, 2008.

SECTION 2: That the following budget, attached hereto, and incorporated by reference, containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund Social Security Fund

Audit Fund General Assistance Fund

Insurance Fund \_\_\_\_\_

IMRF Fund \_\_\_\_\_

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2007, and ending March 31, 2008 by fund shall be as follows:

1	General Town Fund	<u>1,764,657</u>
11	Audit Fund	<u>6,250</u>
12	Insurance Fund	<u>95,000</u>
13	Illinois Municipal Retirement Fund (IMRF)	<u>65,000</u>
14	Social Security Fund	<u>65,000</u>
15	General Assistance Fund	<u>60,400</u>
	<u>                    </u> Fund	<u>0</u>

**TOTAL APPROPRIATIONS:** 2,056,307

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of two million, twenty thousand, one hundred ninety eight (\$2,020,198) for the fiscal year beginning April 1, 2007 and ending March 31, 200

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 19th day of June, 2007 pursuant to a roll call vote by the Board of Trustees of Orland Township, Cook County, Illinois.

**BOARD OF TRUSTEES**

	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSENT</u></b>
<u>Robert J. Maher</u>	<u>✓</u>	<u>      </u>	<u>      </u>
<u>Joan Herman</u>	<u>✓</u>	<u>      </u>	<u>      </u>
<u>Martin McGuire</u>	<u>✓</u>	<u>      </u>	<u>      </u>
<u>Marjorie O'Hern</u>	<u>✓</u>	<u>      </u>	<u>      </u>
<u>Kay Yunker</u>	<u>      </u>	<u>      </u>	<u>      </u>



Robert J. Maher  
Chairman

Patricia Ann Thompson  
Town Clerk

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Orland Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2007 and ending March 31, 2008 as adopted this 19th day of June, 2007.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 19th day of June, 2007.

  
Town Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 2007

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Orland Township, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 19th day of June, 2007

  
Supervisor - Chief Fiscal Officer

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
County Clerk

**General Town Fund**

2	<b><u>BEGINNING BALANCE 4/1/2007</u></b>	<b><u>2,295,125</u></b>
3		
4	<b><u>REVENUES:</u></b>	<b><u>2007 - 2008 BUDGETED</u></b>
5	01 3010 Property Tax(& other fund levies)	1,803,702
6	01 3020 Replacement Tax	15,000
7	01 3100 Interest Income	72,000
8	50 3060 Vehicle Stickers	17,500
9	50 3148 Recycling Revenue	300
10	50 3175 Miscellaneous Revenues	50,000
11	53 3110 Youth Services	45,000
12	55 3025 SAAA	2,000
13	55 3035 Senior Transportation Fees	30,000
14	55 3130 Senior Activities	180,000
15	56 3140 Physical Fees	9,000
16	56 3030 GRG Grant	200
17	56 3141 Health Activities	7,000
18	56 3142 Dental Fees	18,000
19	56 3143 Vision Fees	6,500
20	56 3144 Immunization	5,000
21	56 3145 Flu Shot Program	90,000
22	56 3147 Podiatry Fees	4,000
23	56 3148 Cholesterol Screening Program	10,000
24	80 3045 Holiday Donations	8,500
25	80 3050 Food Pantry	23,000
26		
27	<b>Total Revenues</b>	<b>2,396,702</b>
28		
29	<b><u>TOTAL FUNDS AVAILABLE</u></b>	<b><u>4,691,827</u></b>
30		
31	<b><u>EXPENDITURES:</u></b>	<b><u>APPROPRIATION</u></b>
32	General Administration	500,576
33	Assessor	121,309
34	Youth Services	199,026
35	Senior Services	524,731
36	Health Services	273,194
37	Supervisor & Trustees	51,300
38	Clerk	16,200
39	Road & Bridge	9,700
40	Food Pantry	68,621
41	Other Fund Expenditures	291,650
42	<b>Total Expenditures</b>	<b><u>2,056,307</u></b>
43	Contingencies	75,000
44		
45	<b><u>ENDING BALANCE 3/31/2008</u></b>	<b><u>2,560,520</u></b>

46		
47	<b>Administration</b>	<b><u>APPROPRIATION</u></b>
48	<b>Expenses: Personnel</b>	
49	4057 Administrator	56,328
50	4058 Asst. Executive Administrator	48,203
51	4059 Administrative Assistant	30,692
52	4060 Operations Coordinator	21,216
53	4403 Employees Med/Life Insur.	35,821
54	<b>SubTotal Personnel</b>	<b>192,260</b>
55		
56	<b>Expenses: Contractual Services</b>	
57	5001 Maintenance Building	3,500
58	5003 Maintenance Equipment	3,500
59	5021 Bank Service	400
60	5022 Meeting Expenses	100
61	5023 Telephone	13,000
62	5025 Bonding/Notary Public	1,800
63	5026 Utilities	4,900
64	5027 Rent: Equipment	5,000
65	5029 Travel Expenses	1,000
66	5030 Janitor Services	7,000
67	5031 Training	4,000
68	5032 Postage	7,500
69	5034 Printing & Legal Notices	25,000
70	5037 Attorney/Legal	18,000
71	5038 Other Prof Services	1,800
72	5043 Dues/Subscriptions	2,500
73	5047 Security Alarm System	600
74	5048 Payroll Service	2,500
75	5070 Park Maintenance	15,000
76	5099 Scheduled Activities	4,500
77	5299 Other Program Activity	1,000
78	5399 Community Org Supp	2,500
79	5845 Open Space/Retention Mowing	25,000
80	5847 Vehicle Stickers	16,000
81	5848 Accounting	4,300
82	5849 Cook County Hire Back	13,500
83	5850 Condominium Expenses	31,000
84	5851 Computer Servicing	1,500
85	5852 Web Site Maintenance	1,500
86	<b>Subtotal Contractual Services</b>	<b>217,900</b>
87		

88	<b>Expenses: Commodities</b>	
89	6045 Holiday Expense	600
90	6465 Office Supplies	2,500
91	6466 Promotional Items	15,000
92	6467 Building Maint. Supplies	200
93	6468 Operating Supplies	9,000
94	6470 Equipment Maint Supplies	250
95	6471 Books/Pamphlet/Literature	250
96	<b>Subtotal Commodities</b>	<b>27,800</b>
97		
98	<b>Expenses: Other</b>	
99	8480 Petty Cash / Misc	500
100	8475 Interest	
101	<b>Subtotal Other</b>	<b>500</b>
102		
103	<b>Capital Outlay</b>	
104	9473 Technology Improvements	10,866
105	9490 New Building Expense	50,000
106	9494 Equipment	500
107	9495 Furniture/Fixtures	500
108	9496 Other/Misc Items	250
109	<b>Subtotal Capital Outlay</b>	<b>62,116</b>
110		
111	<b><u>Administration</u></b>	<b><u>500,576</u></b>



112	51 Assessor	<b>APPROPRIATION</b>
113	<b>Expenses: Personnel</b>	
114	4001 Elec Official	16,200
115	4002 Chief Deputy Assessor	41,595
116	4003 Deputy Assessor	31,207
117	4403 Employee's Med/Life Ins	21,964
118	<b>Subtotal Personnel</b>	<b>110,966</b>
119		
120	<b>Expense Contractual Services</b>	
121	5003 Maintenance Equipment	1,000
122	5029 Travel Expenses	500
123	5031 Training Expenses	750
124	5032 Postage	25
125	5034 Printing & Legal Notices	2,500
126	5038 Other Prof. Services	1,500
127	5043 Dues/Subscriptions	825
128	5046 Rent: Other	643
129	<b>Subtotal Contractual Services</b>	<b>7,743</b>
130		
131	<b>Expenses Commodities</b>	
132	6465 Office Supplies	200
133	6468 Operating Supplies	400
134	<b>Subtotal Commodities</b>	<b>600</b>
135		
136	<b>Capital Outlay</b>	
137	9494 Equipment	2,000
138	<b>Subtotal Capital Outlay</b>	<b>2,000</b>
139		
140	<b>Assessor</b>	<b>121,309</b>

141			
142	53 Youth Services	<b>APPROPRIATION</b>	
143	<b>Expenses Personnel</b>		
144	4052 Clinical Director	44,751	
145	4080 Prevent Co-Or	30,385	
146	4081 Prevention Specialist/Counselor	35,240	
147	4403 Employee's Med/Life Ins.	30,800	
148	<b>Subtotal Personnel</b>	<b>141,176</b>	
149			
150	<b>Expenses: Contractual Services</b>		
151	5001 Maintenance: Buildings	1,000	
152	5003 Maintenance: Equipment	750	
153	5023 Telephone	4,200	
154	5026 Utilities	5,800	
155	5029 Travel Expenses	300	
156	5030 Janitor Services	2,800	
157	5031 Training Expenses	1,000	
158	5032 Postage	50	
159	5034 Printing & Legal Notices	16,000	
160	5038 Other Prof. Services	5,300	
161	5043 Dues/Subscriptions	200	
162	5099 Scheduled Activity	10,000	
163	5299 Other Prog. Activity	300	
164	5375 Leadership Program	3,200	
165	5851 Computer Servicing	1,500	
166	<b>Subtotal Contractual Services</b>	<b>52,400</b>	
167			
168	<b>Commodities</b>		
169	6465 Office Supplies	1,400	
170	6468 Operating Supplies	2,900	
171	6470 Equipment Maintenance	300	
172	6471 Books/Pamphlet/Literature	100	
173	8480 Petty Cash/Misc Expense	750	
174	<b>Subtotal Commodities</b>	<b>5,450</b>	
175			
176	<b>Youth Services</b>	<b>199,026</b>	

177

## 178 55 Senior Services

APPROPRIATION

179	<b>Expenses: Personnel</b>	
180	4023 Services Co-Ord.	31,930
181	4024 Services Asst.	12,480
182	4025 Trans Disp/Scheduler	30,705
183	4026 Transportation Drivers	23,566
184	4055 Transportation Drivers P/T	84,264
185	4099 Activity Assistant	25,340
186	4403 Medical & Life Ins	47,567
187	<b>Subtotal Personnel</b>	<b>255,852</b>
188		
189	<b>Expenses: Contractual Services</b>	
190	5002 Maintenance: Vehicles	7,000
191	5003 Maintenance: Equipment	100
192	5023 Telephone	6,500
193	5029 Travel expenses	100
194	5031 Training	200
195	5032 Postage	200
196	5034 Printing & Legal Notices	23,000
197	5038 Other Prof. Serv.	1,200
198	5043 Dues/Subscriptions	350
199	5099 Scheduled Activities	175,000
200	5299 Other Prog/Activities	3,800
201	5300 Arthritis Foundation Programs	750
202	5399 Community Org. Support	250
203	<b>Subtotal Contractual Services</b>	<b>218,450</b>
204		
205	<b>Expenses Commodities</b>	
206	6465 Office Supplies	100
207	6466 Gas & Oil	21,000
208	6468 Operating Supplies	12,000
209	8480 Misc / Petty Cash	500
210	<b>Subtotal Commodities</b>	<b>33,600</b>
211		
212	<b>Capital Outlay</b>	
213		
214	9472 Sr. Act. Center Improvements	636
215	9493 Vehicles	15,793
216	9495 Furniture/Fixtures	200
217	9496 Other/Misc Items	200
218	<b>Subtotal Capital Outlay</b>	<b>16,829</b>
219		
220	<b>Senior Services</b>	<b>524,731</b>

221	56 Health Services	<b>APPROPRIATION</b>
222	<b>Expenses: Personnel</b>	
223	4023 Services Co-Ord	35,788
224	4024 Services Asst.	12,480
225	4403 Employee's Med/Life Ins	24,176
226	<b>Subtotal: Personnel</b>	<b>72,444</b>
227		
228	<b>Expenses: Contractual Services</b>	
229	5029 Travel	500
230	5030 Janitor Services	200
231	5031 Training Expenses	250
232	5034 Printing & Legal Notices	9,000
233	5038 Other Prof. Services	6,600
234	5043 Dues/Subscriptions	350
235	5099 Scheduled Activities	5,000
236	5299 Other Program Activities	150
237	5601 Physical/Hearing	13,000
238	5602 Immunization	18,000
239	5603 Dental	22,000
240	5604 Vision	11,000
241	5606 CPR	100
242	5607 Podiatry	2,500
243	<b>Subtotal Contractual Services</b>	<b>170,650</b>
244		
245	<b>Expense Commodities</b>	
246	6464 Health Supplies	25,000
247	6465 Office Supplies	50
248	6468 Operating Supplies	3,000
249	6469 GRG Expenses	500
250	6471 Books/Pamphlet/Literature	1,300
251	<b>Subtotal Commodities</b>	<b>29,850</b>
252		
253	<b>Capital Outlay</b>	
254	9494 Equipment	200
255	9495 Furniture/Fixtures	50
256	<b>Subtotal Capital Outlay</b>	<b>250</b>
257		
258	<b>Health Services</b>	<b>273,194</b>
259		
260		

261			
262	<b>Supervisor &amp; Trustees</b>	<b>APPROPRIATION</b>	
263	<b>Expenses: Personnel</b>		
264	57 4001 Supervisor	22,100	
265	58 1004 Trustees	29,200	
266	<b>Salaries: Sup &amp; Trustees</b>	<b>51,300</b>	
267			
268	<b>Clerk</b>		
269	59 <b>Expenses: Personnel</b>		
270	4001 Salaries: Elected Officials	16,200	
271	<b>Subtotal Personnel</b>	<b>16,200</b>	
272			
273	<b>Clerk</b>	<b>16,200</b>	
274			
275	<b>Road &amp; Bridge</b>		
276	62 <b>Expenses: Personnel</b>		
277	4001 Salaries: Elected Officials	9,700	
278	4026 Salaries: Treas. Rd/Bridge*	-	
279	<b>Road &amp; Bridge Personnel</b>	<b>9,700</b>	
280			
281	<b>Total Elected Officials</b>	<b>77,200</b>	
282			
283			
284			

285	<b>Food Pantry</b>	<b>APPROPRIATION</b>
286 80	<b>Expenses: Personnel</b>	
287	4058 Coordinator	36,521
288	4403 Employee's Med/Life Ins	1,000
289	<b>Sub Total Personnel</b>	<u>37,521</u>
290		
291	<b>Expenses: Contractual Services</b>	
292	5034 Printing & Legal Notices	6,000
293	5038 Other Professional Services	500
294	<b>Sub Total Contractual Services</b>	<u>6,500</u>
295		
296	<b>Expenses: Commodities</b>	
297	6045 Holiday Pantry	500
298	6050 Food Pantry	20,000
299	6055 School Supply Prog	3,700
300	6056 Post Office Food Drive	100
301	6465 Office Supplies	200
302	6468 Operating Supplies	75
303	<b>Subtotal Commodities</b>	<u>24,600</u>
304		
305	<b><u>Food Pantry</u></b>	<b><u>68,621</u></b>
306		
307		
308		

309	<b><u>AUDIT FUND</u></b>	<b>APPROPRIATION</b>	
310			
311	<b>BEGINNING BALANCE 4/1/2007</b>		-
312			
313	REVENUES		
314	Property Tax	6,250	
315	Interest Income	-	
316	Total Revenues	6,250	
317			
318	<b>TOTAL FUNDS AVAILABLE</b>		<u>6,250</u>
319			
320	CONTRACTUAL SERVICES		
321	5035 Accounting Audit Services	6,250	
322			
323	<b>ENDING BALANCE</b>		<u>-</u>
324			
325			
326	<b><u>INSURANCE FUND</u></b>		
327			
328			
329	<b>BEGINNING BALANCE 4/1/2007</b>		-
330			
331	REVENUES		
332	Property Tax	95,000	
333	Interest Income	-	
334	Total Revenues	95,000	
335			
336	<b>TOTAL FUNDS AVAILABLE</b>		<u>95,000</u>
337			
338	EXPENDITURES		
339	PERSONNEL		
340	<u>Unemployment Insurance</u>		
341	5015 Workers Compensation	20,000	
342	Subtotal Personnel	20,000	
343			
344	CONTRACTUAL SERVICES		
345	5017 Liability Insurance	75,000	
346	5019 General Insurance	-	
347	Subtotal Contractual Services	75,000	
348			
349	<b>TOTAL EXPENDITURES</b>	95,000	
350			
351	<b>ENDING BALANCE</b>		<u>-</u>

**ILLINOIS MUNICIPAL RETIREMENT FUND**

**BEGINNING BALANCE 4/1/2007**

-

**REVENUES**

Property Tax	65,000
Interest Income	-
Total Revenues	65,000

**TOTAL FUNDS AVAILABLE**

65,000

**EXPENDITURES**

**PERSONNEL**

5014 Retirement Contribution	65,000
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**ENDING BALANCE**

-

**SOCIAL SECURITY FUND**

**BEGINNING BALANCE 4/1/2007**

-

**REVENUES**

Property Tax	65,000
Interest Income	-
Total Revenues	65,000

**TOTAL FUNDS AVAILABLE**

65,000

**EXPENDITURES**

**PERSONNEL**

5013 Social Security & Medicare	65,000
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**ENDING BALANCE**

-



**General Assistance Fund**

**BEGINNING BALANCE 4/1/2007**

**262,932**

**2007-2008**

**REVENUES:**

**BUDGETED**

3010 Property Tax	158,219
3100 Interest Income	11,000
3175 Other Miscellaneous Income	2,000
<b>Total Revenues</b>	<b>171,219</b>

**TOTAL FUNDS AVAILABLE**

**434,151**

**EXPENDITURES:**

Administration	37,050
Home Relief	23,350
<b>Total Expenditures</b>	<b>60,400</b>

Contingencies	-
<b>Total Appropriations</b>	<b>60,400</b>

**ENDING BALANCE 3/31/2008**

**373,751**

**Administration**

**Expenses: Personnel**

**APPROPRIATION**

4057 Salaries	10,000
5013 FICA/Medicare	1,200
5014 IMRF	1,500
5015 Workers Compensation	1,500

<b>Personnel</b>	<b>14,200</b>
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**Expenses: Contractual Services**

5003 Maintenance-Equipment	200
5017 Liability Insurance	6,000
5021 Bank Fees	100
5029 Travel	500
5031 Training	1,000
5032 Postage	50
5034 Printing & Legal Notices	1,500
5035 Audit	3,000
5037 Legal Services	2,500
5038 Other Professional Services	3,000

46	5043 Dues & Subscriptions	100
47	5848 Accounting Services	3,200
48	<b>Contractual Services</b>	<b>21,150</b>
49		
50	<b>Expenses: Commodities</b>	
51	6465 Office Supplies	100
52	6468 Operating Supplies	50
53	6471 Books, Pamphlets, & Literature	50
54	<b>Commodities</b>	<b>200</b>
55		
56	9494 <b>Capital Outlay-Equipment</b>	1,000
57		
58	<b>Other-Miscellaneous</b>	500
59		
60	<b>Total Administration</b>	<b>37,050</b>
61		
62	<b>Home Relief</b>	<b>APPROPRIATION</b>
63	Expenses: Contractual Services	
64	7448 Physicians	500
65	7449 Hospital (In-patient)	500
66	7550 Hospital (Out-patient)	500
67	7452 Dental Care	500
68	7453 Other Medical Care	500
69	7454 Gas (Heat & Cooking)	2,000
70	7455 Utility Payments	3,000
71	7457 Shelter	4,000
72	7474 Rent Assistance	10,000
73	<b>Contractual Services</b>	<b>21,500</b>
74		
75	<b>Expenses: Commodities</b>	
76	7470 Food	500
77	7472 Personal Incidentals	250
78	7473 Household Incidentals	100
79	7475 Fuel (transportation - gas)	500
80	7451 Pharmaceuticals	500
81	<b>Commodities</b>	<b>1,850</b>
82		
83	<b>Total Home Relief</b>	<b>23,350</b>
84		