

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 01-06-16-20

An ordinance appropriating for all town purposes for Orland Township, Cook County,
Illinois, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Orland Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Orland Township, be and the same are hereby appropriated for the town purposes of Orland Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget, attached hereto, and incorporated by reference,

containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund	Social Security Fund
Audit Fund	General Assistance Fund
Insurance Fund	
IMRF Fund	

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning

April 1, 2020, and ending March 31, 2021 by fund shall be as follows:

1	General Town Fund	\$ 2,377,543
11	Audit Fund	\$ 19,500
12	Insurance Fund	\$ 80,000
13	Illinois Municipal Retirement Fund (IMRF)	\$ 114,000
14	Social Security Fund	\$ 94,000
15	General Assistance Fund	\$ 142,450
	<u> </u> Fund	<u>0</u>

TOTAL APPROPRIATIONS:

2,827,493

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million, Eight Hundred Twenty Seven Thousand, Four Hundred and Ninety Three Dollars for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

Orland Township**2020-2021 Budget****BEGINNING BALANCE 4/1/2020****\$ 2,248,486****REVENUES:**

50-3010 Real Estate Taxes	\$ 2,325,000
50-3020 Replacement Tax	\$ 18,000
50-3020 Grant Revenue	\$ 3,000
50-3100 Interest/Dividend Income	\$ 12,000
50-3148 Recycling Revenue	\$ 300
50-3150 Prescription Card Revenue	\$ 7,000
50-3160 Volunteer Breakfast/Guest	\$ -
50-3165 Parking Lot Grant	\$ 50,000
50-3175 Other/Misc Revenue	\$ 5,000
53-3110 Counseling Services	\$ 10,000
54-3035 Senior Transportation Donation	\$ 40,000
55-3030 SHIP/Age Options	\$ 7,500
55-3130 Senior Activities	\$ 150,000
55-3135 Dancing with the Senior Stars/Idol	\$ 15,000
56-3140 Physical Fees	\$ 3,000
56-3141 Health Activities	\$ 28,000
56-3142 Dental Fees	\$ 28,000
56-3143 Vision Fees	\$ 4,000
56-3144 Immunization	\$ 20,000
56-3145 Flu Shot Program	\$ 30,000
56-3147 Podiatry Fees	\$ 1,200
80-3045 Holiday Donations	\$ 2,000
56-3148 Cholesterol Screening Pgm	\$ 2,000
80-3050 Food Pantry	\$ 9,000
80-3060 Pet Pantry	\$ 5,000
Total Revenues	\$ 2,775,000

TOTAL FUNDS AVAILABLE**\$ 5,023,486**

Expenditures:

General Administration	\$	1,081,062
Assessor	\$	156,090
Youth Services	\$	82,342
Senior Transportation	\$	295,833
Senior Services	\$	259,738
Health Services	\$	158,563
Supervisor & Trustees	\$	81,500
Clerk	\$	21,500
Road & Bridge	\$	36,900
IMRF from other levy	\$	114,000
Social Security from other levy	\$	94,000
Insurance from other levy	\$	80,000
Audit from other levy	\$	19,500
Food Pantry	\$	153,015
Capital Expenditures	\$	51,000
Total Expenditures	\$	2,685,043

Ending Balance 3/31/2020**\$ 2,338,443****Administration****APPROPRIATION****Expenses: Personnel**

50-4056 Project/Program Coordinator	\$	42,888
50-4057 Executive Administrator	\$	98,251
50-4058 Finance Director	\$	59,160
50-4059 Administrative Assistants	\$	110,138
50-4060 Operations Coordinators	\$	66,825
50-4100 Part Time Summer Help	\$	51,000
50-4403 Blue Cross/Blue Shield	\$	80,000
50-4404 Dental Guardian	\$	6,000
50-4407 Principal Life	\$	2,000
50-5016 Ill U/C Tax	\$	10,000
Subtotal Personnel	\$	526,262

Expenses: Contractual Services

50-5001 Maintenance Building	\$	42,000
50-5002 Vehicle Maintenance	\$	2,000
50-5003 Maintenance Equipment	\$	10,000
50-5005 Landscape Service/Snow Removal	\$	16,000
50-5021 Bank Service	\$	9,000
50-5023 Telephone	\$	14,000
50-5025 Bonding/Notary Public	\$	500
50-5026 Natural Gas	\$	7,000
50-5027 Equipment Lease	\$	12,000
50-5029 Travel Expense	\$	200
50-5030 Janitor Services	\$	18,000
50-5031 Training	\$	500
50-5032 Postage	\$	4,000
50-5033 Refuse Services	\$	17,000
50-5034 Printing & Legal Notices	\$	64,000
50-5037 Attorney/Legal	\$	18,000
50-5038 Other Professional Services	\$	87,000
50-5040 Com-Ed	\$	24,000
50-5042 Water & Sewer	\$	5,000
50-5043 Dues/Subscription	\$	5,000
50-5047 Security Alarm System	\$	3,600
50-5048 Payroll Service	\$	3,000
50-5050 Focus Postage Expense	\$	28,000
50-5070 Park Maintenance	\$	6,000
50-5099 Scheduled Activities	\$	10,000
50-5100 Pet Palooza	\$	12,000
50-5299 Other Program Activity	\$	24,000
50-5399 Community Org Supp	\$	6,000
50-5465 Maintenance-Vans	\$	2,000
50-5848 Accounting	\$	20,000
50-5849 Cook County Hire Back	\$	18,000
50-5851 Computer Servicing	\$	32,000
50-5880 Ad Book Expense	\$	500
Subtotal Contractual Services	\$	520,300

Expenses: Commodities

50-6465 Office Supplies	\$	10,000
50-6466 Promotional Items	\$	4,000
50-6468 Operating Supplies	\$	20,000
50-8480 Miscellaneous Expense	\$	500
Subtotal Commodities	\$	34,500

Total Administration \$ 1,081,062

Expenses: Capital

50-9473 Technology Improvements	\$	5,000
50-9493 Park Improvements	\$	5,000
50-9494 Equipment/Vehicles	\$	35,000
50-9495 Furniture/Fixtures	\$	1,000
50-9492 Parking Lot Repairs	\$	5,000
50-9505 Food Pantry	\$	-
<u>Total Capital</u>	\$	51,000

Assessor's Office**Expenses: Personnel**

51-4001 Elected Official	\$	26,000
51-4002 Chief Deputy Assessor	\$	53,647
51-4003 Deputy Assessor	\$	40,968
51-4099 Other Personnel	\$	15,000
51-4403 Blue Cross/Blue Shield	\$	12,000
51-4404 Dental Guardian	\$	1,400
51-4407 Principal Life	\$	275
Subtotal Personnel	\$	149,290

Expenses: Contractual Services

51-5003 Maintenance Equipment	\$	1,200
51-5025 Bonding/Notary	\$	100
51-5029 Travel Expense	\$	500
51-5031 Training Expense	\$	1,000
51-5034 Printing & Legal Notices	\$	1,200
51-5038 Other Professional Services	\$	500
51-5043 Dues/Subscriptions	\$	1,000
51-5046 Rent: Other	\$	1,200
Subtotal Contractual Services	\$	6,700

Expenses: Commodities

51-6468 Operating Supplies	\$	100
Subtotal Commodities	\$	100

Total Assessor \$ 156,090

Youth Services	APPROPRIATION
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Expenses: Personnel	
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53-4052 Clinical Director	\$	68,152
53-4053 Salary-youth Counselors	\$	-
53-4403 Blue Cross/Blue Shield	\$	12,000
53-4404 Dental Guardian	\$	550
53-4407 Principal Life	\$	140
Subtotal Personnel	\$	80,842

Expenses: Contractual Services	
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53-5029 Travel Expenses	\$	-
53-5031 Training Expenses	\$	-
53-5034 Printing & Legal Notices	\$	100
53-5038 Other Professional Services	\$	1,200
53-5043 Dues/Subscriptions	\$	-
53-5099 Scheduled Activities	\$	200
Subtotal Contractual Services	\$	1,500

Expenses: Commodities	
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53-6468 Operating Supplies	\$	-
53-6471 Books/Pamphlet/Literature	\$	-
Subtotal Commodities	\$	-

<u>Total Youth Services</u>	\$	82,342
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Senior Transportation

Expenses: Personnel	
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54-4025 Trans Dispatcher/Scheduler	\$	41,123
54-4055 Trans. Drivers P/T	\$	190,000
54-4403 Blue Cross/Blue Shield	\$	12,000
54-4404 Dental Guardian	\$	800
54-4407 Principal Life	\$	110
Subtotal Personnel	\$	244,033

Expenses: Contractual Services	
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54-5002 Maintenance: Vehicles	\$	8,000
54-5023 Sr. Transportation Telephone	\$	4,000
54-5027 Pace Equipment Lease	\$	1,200
54-5038 Other Professional Services	\$	1,500
Subtotal Contractual Services	\$	14,700

Expenses: Commodities	
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54-6466 Gas & Oil	\$	18,000
54-6468 Operating Supplies	\$	100
Subtotal Commodities	\$	18,100

Expenses: Captial	
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54-9493 Equipment/Vehicles	\$	19,000
<u>Total Capital</u>	\$	19,000

<u>Total Senior Transportation</u>	\$	295,833
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Senior Services	APPROPRIATION
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Expenses: Personnel

55-4023 Senior Services Coordinator	\$	40,451
55-4024 Senior Services Asst	\$	37,239
55-4123 Senior Services Consultant	\$	18,908
55-4403 Blue Cross/Blue Shield	\$	12,000
55-4404 Dental	\$	-
55-4407 Principal Life	\$	140
Subtotal Personnel	\$	108,738

Expenses: Contractual Services

55-5031 Training	\$	-
55-5034 Printing & Legal Notices	\$	100
55-5038 Other Professional Services	\$	200
55-5043 Dues/Subscriptions	\$	-
50-5050 Sr Idol	\$	7,500
55-5059 Dancing With the Senior Stars	\$	7,500
55-5099 Scheduled Activities	\$	135,000
55-5299 Other Programs/Activities	\$	200
Subtotal Contractual Services	\$	150,500

Expenses: Commodities

55-6468 Operating Supplies	\$	500
Subtotal Commodities	\$	500

<u>Total Senior Services</u>	\$	259,738
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Health Services	APPROPRIATION
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Expenses: Personnel

56-4023 Health Services Coordinator	\$	32,873
56-4024 Services Asst.	\$	-
56-4403 Blue Cross/Blue Shield	\$	-
56-4407 Principal Life	\$	140
Subtotal Personnel	\$	33,013

Expenses: Contractual Services

56-5031 Training Expenses	\$	100
56-5032 Postage	\$	50
56-5034 Printing/Legal Notices	\$	1,500
56-5038 Other Professional Services	\$	32,000
56-5099 Scheduled Activities	\$	2,400
56-5299 Other Program Activities	\$	1,000
56-5601 Physical/Hearing	\$	1,000
56-5602 Immunization	\$	5,000
56-5603 Dental	\$	28,000
56-5604 Vision	\$	4,000
56-5605 Flu Shot Program	\$	30,000
56-5607 Podiatry	\$	1,500
Subtotal Contractual Services	\$	106,550

Expenses: Commodities		
56-6464 Health Supplies	\$	16,000
56-9494 Equipment	\$	-
56-6468 Operating Supplies	\$	3,000
Subtotal Commodities	\$	19,000

Total Health Services \$ 158,563

Supervisor & Trustees	APPROPRIATION
Expenses: Personnel	
57-4001 Supervisor	\$ 39,500
58-4001 Trustees	\$ 42,000
58-4407 Life Insurance	\$ -
Salaries: Sup & Trustees	\$ 81,500

Clerk		
59-4001 Salaries: Elected Officials	\$	21,500
Salaries: Clerk	\$	21,500

Road & Bridge		
Expenses: Personnel		
62-4001 Salaries: Elected Officials	\$	36,900
Road & Bridge Personnel	\$	36,900

Total Elected Officials \$ 139,900

Food Pantry

APPROPRIATION		
Expenses: Personnel		
80-4058 Receptionist	\$	30,000
80-4059 Coordinator	\$	47,000
80-4060 Asst Food Coordinator	\$	31,675
80-4403 Blue Cross/Blue Shield	\$	24,000
80-4404 Dental Guardian	\$	500
80-4407 Principal Life	\$	140
Subtotal Personnel	\$	133,315

Expenses: Contractual Services		
80-5034 Printing & Legal Notices	\$	200
Subtotal Contractual Services	\$	200

Expenses: Commodities		
80-6045 Holiday Pantry	\$	1,000
80-6050 Food Pantry	\$	15,000
80-6055 School Supply Program	\$	-
80-6056 Post Office Food Drive	\$	500
80-6060 Pet Pantry	\$	-
80-6465 Office Supplies	\$	-
80-6468 Operating Supplies	\$	3,000
Subtotal Commodities	\$	19,500

Total Food Pantry \$ 153,015

AUDIT FUND

BEGINNING BALANCE 4/1/2020 \$ -

REVENUES:

Property \$ 19,500
Total Revenues \$ 19,500

TOTAL FUNDS AVAILABLE \$ 19,500

50-5035 Audit Services \$ 19,500
Subtotal Contractual Services \$ 19,500

ENDING BALANCE 3/31/2021 \$ -

INSURANCE FUND

BEGINNING BALANCE 4/1/2020 \$ -

REVENUES:

Property Tax \$ 80,000
Total Revenues \$ 80,000

TOTAL FUNDS AVAILABLE \$ 80,000

EXPENDITURES:**APPROPRIATION****Expenses: Personnel**

50-5015 Workers Compensation \$ 44,000
Subtotal Workers Compensation \$ 44,000

Expenses: Contractual Services

50-5017 Auto & Gen Liability Insurance \$ 36,000
Subtotal Contractual Services \$ 36,000

Total Expenditures \$ 80,000

ENDING BALANCE 3/31/2021 \$ -

ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE 4/1/2020 \$ -

Property Tax	\$	114,000
Total Revenues	\$	114,000

TOTAL FUNDS AVAILABLE \$ 114,000

<u>EXPENDITURES:</u>	APPROPRIATION
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50-5014 IMRF - Retirement Contribution	\$	114,000
	\$	114,000

ENDING BALANCE 3/31/2021 \$ -

SOCIAL SECURITY FUND

BEGINNING BALANCE 4/1/2020 \$ -

REVENUES:

Property Tax	\$	94,000
Total Revenues	\$	94,000

TOTAL FUNDS AVAILABLE \$ 94,000

50-5013 Social Security & Medicare	\$	94,000
Total Social Security & Medicare	\$	94,000

ENDING BALANCE 3/31/2021 \$ -

General Assistance Fund

BEGINNING BALANCE 4/1/2020

\$ 263,845

REVENUES:

BUDGETED

3010	REAL ESTATE TAXES	\$	194,000
3100	INTEREST/DIVIDEND INCOME	\$	50
3175	OTHER/MISC. REVENUE	\$	6,000
	Total Revenues	\$	200,050

TOTAL FUNDS AVAILABLE

\$ 463,895

EXPENDITURES:

Administration

Personnel	\$	28,200
Contractual Services	\$	1,500
Commodities	\$	-
Total Administration	\$	29,700

Home Relief

Contractual Services	\$	99,750
Commodities	\$	13,000
Total Home Relief	\$	112,750

Total Expenditures \$ 142,450

ENDING BALANCE 3/31/2021

\$ 321,445

Administration		APPROPRIATION	
Personnel			
4055	CASE WORKER	\$	24,000
5013	FICA/MEDICARE	\$	1,900
5014	IMRF	\$	2,300
Subtotal Personnel		\$	28,200
Expenses: Contractual Services			
5017	Liability Insurance	\$	-
5029	Travel	\$	200
5031	TRAINING	\$	200
5038	OTHER PROFESSIONAL SERVICE	\$	1,000
5043	DUES & SUBSCRIPTIONS	\$	100
5035	Audit	\$	-
5037	Legal Services	\$	-
5848	Accounting Services	\$	-
Subtotal Contractual Services		\$	1,500
Expenses: Commodities			
Operating Supplies			
Subtotal Commodities		\$	-
Total Administration		\$	29,700

Home Relief		APPROPRIATION	
Expenses: Contractual Services			
7446	Indigent Medical Assistance		
7447	CATASTROPHIC INS.	\$	4,250
7448	Physicians		
7449	Hospital (In-patient)		
7550	Hospital (Out-patient)		
7452	Dental Care		
7453	Other Medical Care		
7454	G/A SERVICE-FUEL/HEAT/COOL	\$	6,000
7455	G/A SERVICE-UTIL-ELECT/WATE	\$	12,000
7456	MORT. ASST.	\$	20,000
7457	G/A SERVICE-SHELTER	\$	6,000
7474	G/A SERVICE-RENT ASST.	\$	48,000
7476	JOB FAIR	\$	1,500
7477	Job Training	\$	2,000
Subtotal Contractual Services		\$	99,750
Expenses: Commodities			
7470	G/A SERVICE-FOOD	\$	6,000
7472	G/A SERVICE-PERSONAL INC.	\$	1,000
7473	G/A SERVICE-HOUSEHOLD INC.	\$	2,500
7475	G/A SERVICE-TRANSP./GAS	\$	3,500
7451	Pharmaceuticals		
Subtotal Commodities		\$	13,000
Total Home Relief		\$	112,750

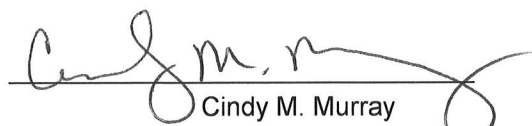
SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

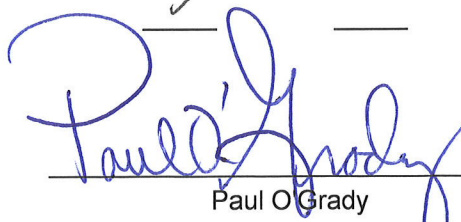
SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 16th day of June, 2020 pursuant to a roll call vote by the Board of Trustees of Orland Township, Cook County, Illinois.

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>Paul O'Grady</u>	<u>✓</u>	<u> </u>	<u> </u>
<u>Maria Sanfilippo</u>	<u>✓</u>	<u> </u>	<u> </u>
<u>John Lynch</u>	<u>✓</u>	<u> </u>	<u> </u>
<u>Antonio Rubino</u>	<u>✓</u>	<u> </u>	<u> </u>
<u>Patrick Feldner</u>	<u>✓</u>	<u> </u>	<u> </u>


Cindy M. Murray
Town Clerk


Paul O'Grady
Supervisor

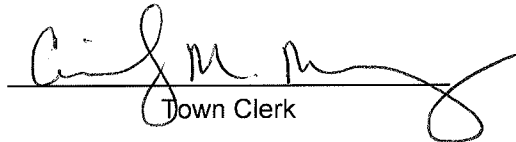
CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Orland Township, Cook County,
Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget &
Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2020 and ending
March 31, 2021 as adopted this 16th day of June, 2020.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on
behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days
after the adoption of the Budget & Appropriation Ordinance.

Dated this 16th day of June, 2020.


Town Clerk

Filed this _____ day of _____, 2020

County Clerk

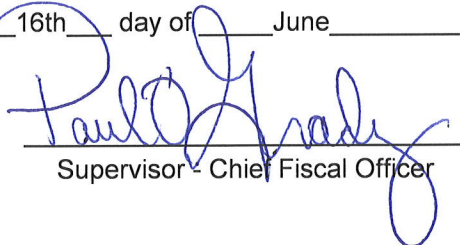
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Orland Township, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Orland Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 16th day of June, 2020.



Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 2020.

County Clerk